

Concord School District Policy #134

Non-Public Sessions

The School Board may meet in non-public session for any of the purposes set out in RSA 91-A:3. Upon motion, the vote to enter non-public session will be a recorded roll call vote made in public session. The motion calling for a non-public session will state the general type of matter(s) to be discussed and will state the statutory provision under which the Board is entering a non-public session.

The Board shall record minutes of all non-public sessions. Non-public session minutes will be made publicly available within 72 hours of the non-public session, unless the Board votes to seal the minutes. The Board may seal minutes of a non-public session only by a two-thirds vote. The Board will only vote to seal minutes of non-public sessions if divulging such information would:

1. Adversely affect the reputation of a person other than a member of the Board;
2. Render a proposed Board action ineffective; or
3. Thwart safety considerations pertaining to terrorism or other emergency functions of the Board.

Board members will refrain from publicly discussing matters that were discussed in a non-public session, unless and until the minutes of that meeting are unsealed.

The Superintendent or his/her designated representative may attend all non-public sessions at the pleasure of the Board, except those non-public sessions that pertain to the Superintendent's employment.

Legal References:

[RSA 91-A:3, Non-Public Sessions](#)

[RSA 91-A:4, Minutes and Records Available for Public Inspection](#)

[RSA 42:1-a, Oaths of Town Officers: Manner of Dismissal; Breach of Confidentiality](#)

Adopted April 3, 2017

Corresponds to NHSBA Policy BEC