

Concord School District Policy #515
Student Early Release Precautions

School District staff will not permit a student to leave school during the school day unless the student is accompanied by the student's parent/guardian or other person so authorized by the District and the student's parents/guardians. In all situations, the building Principal or designee shall approve the early release.

District staff will presume that each parent has equal authority to exercise rights of visitation, removal of the student from school, the right to inspect and review educational records, and all other rights and privileges extended to parents. Requests from parents asking the school to restrict the release of a student to the other parent will not be honored unless accompanied by a court order or other legally binding document which corroborates the request.

The building Principal is authorized to establish additional procedures necessary to ensure the proper and safe release of students. Such procedures must adhere to the following rules:

1. Students will be released only to the parent/guardian or written designee of the parent/guardian, or to other individuals or agencies as permitted or required by law.
2. The District will release a student to either parent unless the District has a valid court order directing otherwise or unless the parent requesting the release is entitled only to supervised visitation. If District staff have concerns about releasing the student to a parent, the student may be held while additional precautions are taken including, but not limited to, verifying custody orders, contacting the other parent or contacting appropriate authorities.
3. Students who are 18 years old or older and who are living on their own must validate their own attendance and dismissal.
4. Telephone requests for early dismissal of a student shall be honored only if the caller can be positively identified as the student's parent or guardian. The parent or guardian will be required to enter the school building and sign the student out.
5. At the high school level, parents will not be required to enter the building and sign the student out, unless they cannot be positively identified as the student's parent or guardian on the phone. At the high school level, students can be dismissed independent of a parent or guardian escort if they have a note from their parent.

Adopted June 1971. Revised February 1984; January 7, 2019.
Corresponds to NHSBA Policy JHC