

Concord School District Policy #758
Video/Audio Surveillance and Recordings

The School Board authorizes the District to use video and/or audio devices on District property and vehicles to ensure the health, welfare and safety of students, staff and visitors to District property and to safeguard District buildings, grounds and equipment. The Superintendent will approve appropriate locations for surveillance devices. Placement of the video cameras will be based on the presumption and belief that students, staff and visitors have no reasonable expectation of privacy in areas or at events that occur in plain view.

Signs will be posted on school buildings to notify students, staff and visitors that video and audio recording devices may be in use. At the Superintendent's discretion, parents and students may also be notified through the student handbook.

All persons will be responsible for any violations of school rules caught on tape by cameras.

The District will retain copies of video recordings until they are erased, which may be accomplished by either deletion or copying over with a new recording. The Superintendent will create a procedure with respect to how and when such recordings shall be deleted.

Video and audio recordings used for student discipline matters

Videos/audios containing evidence of a violation of student conduct rules, Board policy, and/or state or federal law will be retained until the issue of the misconduct is no longer subject to review or appeal, as determined by Board policy or applicable law. Any release or viewing of the video will be in accordance with the law.

In the event an audio or video recording is used as part of a student discipline proceeding, such video may become part of a student's education record. If an audio or video recording does become part of a student's education record, the provisions of the Family Education Rights and Privacy Act (FERPA) and student records shall apply. In the event of such an occurrence, the Superintendent is authorized to contact the District's attorney for a legal opinion.

Video and audio recordings used for special education purposes

As part of a child's education program, video and audio recordings may be used for special education or Section 504 purposes, when a student's individualized education program or accommodation plan includes audio or video recording. All such recordings will be maintained in accordance with the Family Education Rights and Privacy Act, 20 U.S.C. section 1232g, and other applicable law(s).

Other purposes for which video and audio recordings may be used

The Board authorizes the Superintendent to use video and/or audio recordings to the extent either required or prohibited by law.

Video and audio recordings authorized

The Board permits the video and audio recording of the following school-related activities. The following list is not intended to be exhaustive and may be expanded or contracted by either administrative determination or Board action.

- Extracurricular/co-curricular activities
- Musical performances, band, concert band, ensemble, orchestra, choir
- Drama activities
- Club events
- Sporting events, including both inter- and intra-scholastic
- Other activities such as student senate, yearbook, school pride, ROTC
- Ceremonies, orientation, presentations, school assemblies or meetings, or any school events which occur outside of the physical classroom.

Legal References:

[RSA 189:65, Definitions](#)

[RSA 189:68, Student Privacy](#)

[RSA 570-A:2](#)

[20 U.S.C. §1232g, Family Educational Rights and Privacy Act \(FERPA\)](#)

[34 C.F.R. Part 99, Family Educational Rights and Privacy Act Regulations](#)

[Appendix: JICC-R, EEA-R](#)

Adopted August 6, 2018

Corresponds to NHSBA Policy EEAA