

Concord School District Policy #812
Communication of Concerns to School Officials

Following are the procedures for parents and other community members to communicate concerns about school policies, procedures or personnel.

Bring the issue to the person directly responsible for the concern.

If the concern is not resolved in the 1st level, bring the concern to the immediate supervisor such as the principal or director. (The name and telephone number of the appropriate supervisor can be obtained at Central Office at 225-0811.)

If the concern is not resolved by the immediate supervisor, bring the concern to the Office of the Superintendent where you will be referred to the appropriate Central Office administrator.

If the concern is not resolved or there is no Central Office supervisor, bring the concern to the attention of the Superintendent.

The Superintendent of Schools shall resolve the matter.

The Superintendent of Schools is responsible for monitoring the procedures for communicating concerns to school officials. The Superintendent shall report to the School Board.

If an individual does not feel that the district policy was administered properly by the Superintendent of Schools, he/she may request a meeting before the Communications Committee of the School Board.

The Communications Committee will review the Superintendent's administration of district policy.

Adopted 1975

Revised 1983, 1985, August 6, 2001