

Concord School District
Capital Facilities Meeting
September 14, 2020

Board members present: Jim Richards, *chair*, Barb Higgins, Liza Poinier, Danielle Smith
Administrators present: Kathleen Murphy, *Interim Superintendent*, Matt Cashman,
Director of Facilities and Planning, Jack Dunn, *Business Administrator*
Guests: Scott Lawson, Taylor Smith

Mr. Richards opened the meeting at 5:31 pm. and reviewed the agenda, which was an overview of the Indoor Air Quality study, future Mechanical Study, and the Stable Building. Matt Cashman provided an overview of recent CDC and ASHRAE 62.1 guidance to schools regarding the Covid-19 pandemic and HVAC systems in schools. He explained that three years ago, Trane was brought in to change all District air filters on all HVAC systems quarterly, helping to ensure good Indoor Air Quality (IAQ). Following the provided guidance, Siemens Technologies was asked to program all HVAC units to run pulling 100% outside air and to operate 24/7 before school started. He mentioned that he had hired The Lawson Group (TLG) to conduct an IAQ study of District schools. Mr. Lawson described the history of his company, the importance of wearing PPE to slow or minimize the spread of Covid-19. He provided an overview of air test results and how impressed his team was with the overall cleanliness of the schools and their air handling systems. TLG determined that Concord schools were very well maintained and that the air systems were above average by comparison to other districts in the state. Mr. Cashman explained that the District engaged a mechanical engineering firm to evaluate existing design capabilities of District HVAC systems. The study would evaluate, retro-commission the systems, and make technology upgrade recommendations, looking at bi-polar ionization or UV lighting.

Jack Dunn updated the committee on the Stable building, and showed slides with aerial views and a recent site plan. He explained several conditions including liability, plowing, parking spaces, District oversight and other factors involved with transferring the property to the City. Mr. Richards called for a vote of the committee to bring forward to the October board meeting, the option to transfer the property to the city, for the Abbot-Downing Historical Society to store the stage coaches in the building and serve as a museum.

The Committee voted 4-0 to recommend to the full Board the transfer of the Stable Building property to the City, for the purpose of storing stages coaches owned by the Abbot-Downing Historical Society and to serve as a museum (motioned by Lisa Poinier, seconded by Ms. Higgins).

The meeting adjourned at 6:58 pm.

Respectfully submitted,

Jim Richards, *Chair*

Matt Cashman, *Recorder*