

Board of Education
Concord School District
Regular Meeting
January 4, 2010

Board Members Kass Ardinger, President, Laura Bonk, Chris Casco, Clint

Present: Cogswell, Jack Dunn, Bill Glahn, Kevin Fleming, Eric Williams, Jennifer Patterson, Daniel Reinemann (student representative)

Administrators: Chris Rath, Rob Prohl, Michele Croteau, Matt Cashman, Larry Prince

Annual Organizational Meeting

The Board of Education, Concord School District, held its annual organization and regular monthly meeting in the Boardroom, Office of the Superintendent.

Superintendent Chris Rath called the annual organization meeting to order at 7:00 p.m. and welcomed Board member Bill Glahn, who has served on the Board several times in the past and most recently from 2005–2008.

Dr. Rath opened nominations for Board President in accordance with the Charter.

Jack Dunn nominated Kass Ardinger for President in 2010, citing her excellent service in that capacity last year.

There being no other nominations, nominations were closed.

The Board voted 9–0 to elect Kass Ardinger as President of the Concord School District Board of Education for 2010 (motioned by Jack Dunn, seconded by Chris Casco).

Ms. Ardinger thanked the Board for its vote of support and opened nominations for Vice President of the Board.

Chris Casco nominated Jennifer Patterson for Vice President, noting Ms. Patterson’s work on various committees and as chair of the Negotiations Committee during her two years on the Concord School Board. He noted that Ms. Patterson has distinguished herself as a leader with her thoughtful ideas and comments and, as chair of the Negotiations Committee achieved an amicable resolution of several contracts. He further noted that Ms. Patterson is the Board’s expert on the state’s Right-to-Know law, guiding the Board to compliance.

There being no other nominations, nominations were closed.

The Board voted 9–0 to elect Jennifer Patterson as Vice President of the Concord School District Board of Education for 2010 (motioned by Mr. Casco, seconded by Mr. Glahn).

Kevin Fleming nominated Clint Cogswell as Secretary, noting his knowledge and experience.

There being no other nominations, nominations were closed.

The Board voted 9-0 to elect Clint Cogswell as Secretary of the Board of Education for 2010 (motioned by Dr. Fleming, seconded by Mr. Dunn).

President Ardinger opened nominations for Treasurer of the Board and noted that according to the Charter, the Treasurer must be a non-Board member and the Clerk a non-district employee.

Mr. Casco nominated Business Administrator Michele Croteau as Treasurer, noting her knowledge of district finances and the outstanding job she continues to perform for the District.

There being no other nominations, nominations were closed.

The Board voted 9-0 to elect Michele Croteau as Treasurer of the Concord School District Board of Education for 2010 (motioned by Mr. Casco, seconded by Dr. Fleming).

President Ardinger opened nominations for Clerk of the Board.

Chris Casco nominated Roger B. Phillips as Clerk, acknowledging Mr. Phillip's many years of service as Clerk of the Concord School Board. There being no other nominations, nominations were closed.

The Board voted 9-0 to elect Roger B. Phillips as Clerk of the Concord School District Board of Education for 2010 (motioned by Mr. Casco, seconded by Ms. Patterson).

Ms. Ardinger noted that, as the Facilities Committee will meet on Wednesday, she will appoint Jack Dunn as its Chair. She asked Board members to send her their preferences for committee assignments and, until those assignments are finalized, to continue in the same seats as last year.

The annual organization meeting adjourned at 7:10 p.m.

Regular Meeting

Agenda Item I. Call to Order

The meeting was called to order at 7:10 p.m.

Agenda Item II. Approval of Agenda

The Board voted 9–0 to amend the agenda just after the public comment section to include an update from Executive Director Maura Carroll on the Local Government Center’s lawsuit against the State with respect to the retirement contribution (moved by Ms. Patterson, seconded by Eric Williams).

The Board voted 9-0 to amend the agenda to include a status update on District legal action regarding the recently filed lawsuit (moved by Mr. Williams, seconded by Ms. Patterson).

The Board voted 9–0 to approve the agenda with the amendments as noted above (moved by Dr. Fleming, seconded by Mr. Casko).

Agenda Item III. Public Comment

There was no public comment.

Update on the Local Government Center’s lawsuit against the State of New Hampshire.

Maura Carroll introduced herself as Interim Executive Director of the NH Local Government Center (LGC), noting that the referenced lawsuit has not yet been filed. The LGC’s legal representative in this matter will be the firm of Orr & Reno. She informed the Board that LGC has prepared a lawsuit based on action taken by the NH Legislature in 2009 to reduce State funding to local governments on behalf of the employer share of retirement. Prior to July 2009, the State paid 35% of the share for retired police, firefighters and teachers. At that point, the Legislature reduced this amount to 30%, and will reduce it to 25% in FY 2011. Ms. Carroll indicated that it is the Legislature’s intent to bring this amount to 0%. In the last year, Concord School District received \$700,079 of its share of the State’s 35%. Over the course of 10 years, Concord School District will stand to lose over \$10 million if the State’s proportion of retirement cost sharing continues this decline.

The amount LGC is asking organizations to donate is based on a proposed lawsuit in 2008. At that time, the LGC designed a budget to raise about \$500,000, representing one-half of 1% of what each political subdivision paid for their retirement costs in FY 2008. The amount being asked of the Concord School District is \$6,604.88, and \$11,204.69 from the City of Concord. The City of Concord has joined the lawsuit.

Ms. Patterson asked about the timeframe for joining this lawsuit. Ms. Carroll responded that the LGC anticipates filing the lawsuit within the next two weeks. The greater the

number of local governments that are represented in this lawsuit, the stronger the statement to the Legislature. At this point, 60% of the counties, more than 80% of the cities and towns, and 40% school districts have decided to participate.

Superintendent Rath asked about how this compact between State and local governments began. Ms. Carroll responded that, prior to 1967, there were separate retirement systems for teachers, police, fire and municipal employees. At that point, it was decided that a better way was to bring everyone into the State system; now local employees outnumber state employees in the system. Local governments do not have policymaking authority regarding the State retirement system; changes are made by the legislature.

Ms. Ardinger noted that Concord School District is at risk of taking on an extra \$10 million in retirement costs over a 10-year period.

Mr. Glahn asked for a copy of the draft of the complaint, and the name of an attorney at Orr & Reno with whom the Board can speak. Ms. Carroll indicated that Jim Bassett is the attorney handling the lawsuit.

Mr. Glahn noted that he did not oppose the idea of the lawsuit and agrees with Mr. Cogswell and Dr. Fleming, but suggested obtaining more information about the lawsuit before voting about whether to join it. He made the recommendation that the Board hold off for now, with the option to join the lawsuit later.

The Board voted 4–5 (Bonk, Patterson, Glahn, Dunn, Ardinger voted nay) to defeat the motion to contribute \$6,604.88 to and join the proposed lawsuit by the LGC (moved by Mr. Cogswell, seconded by Dr. Fleming).

Agenda Item IV. Recognitions

Board student representative Daniel Reinemann reported that today is first day back after the winter vacation. Midterms are in two weeks, marking the end of the first semester.

Dan noted that the Westboro Baptist Church of Topeka, Kansas demonstrated outside CHS that morning. The demonstration brought out a great show of peaceful and inspiring community counter-demonstration. Ms. Ardinger noted that she was present at the counter-demonstration, and commended Gene Connolly's leadership. She stated she was very impressed with the adults in this community and with the way CHS students handled themselves. Superintendent Rath also asked Dan Reinemann to pass along to CHS students that the way students conducted themselves is a source of pride to the District.

Superintendent Rath noted a letter from the NH Charitable Foundation awarding Project SEE a grant for \$5,350 for students to learn about the environment in a natural setting.

She commented on a note from Dame Principal Ed Barnwell thanking custodian Russ Freeman and various maintenance staff for cleaning up after a tall pine in the courtyard fell over in a windstorm in early December. Mr. Cashman noted that the administration is

assessing whether the rest of pines need to come down; over the vacation break, six of the trees were removed.

Agenda Item V. Approval of Board Minutes

Ms. Ardinger reviewed the minutes of the Board meetings in December. There were changes on pages 16 and 18 of the minutes of the December 7 regular meeting.

Kass reviewed minutes of the Legislative Breakfast on December 15, noting Sen. Larsen's comment (p. 21), that the Legislature recognizes the importance of its commitment to school districts for school buildings. Ms. Ardinger noted that Sen. Larsen said she would work to grandfather Concord School District in any future suspension of building aid. There was a change of those minutes on p. 20.

Mr. Dunn reviewed the minutes and Board actions of the Special Board meetings of December 21 and December 22. There were changes to those minutes on pages 23 and 24.

The Board voted 8-0 to approve the minutes of the December 7, 2009 public hearing, the December 7, 2009 regular monthly meeting, the December 15, 2009 Legislative Breakfast, the December 21, 2009 special Board meeting and the December 22, 2009 special Board meeting, with changes as noted (moved by Dr. Fleming, seconded by Mr. Dunn; Mr. Glahn abstained).

Agenda Item VI. Personnel

Leave of Absence

Director of Human Resources Larry Prince presented a medical leave of absence and a child-rearing leave of absence.

The Board voted 9-0 to approve the leaves of absence as presented (moved by Mr. Cogswell, seconded by Mr. Casko).

Staff Nomination

Hanna Crisp, English Teacher, Concord High School, \$15,687, rate of 80% of M-1, 2nd semester only, prorated 91 days. Hanna replaces Cheryl Vaught (91 days at 80% of B-13 = \$25,099) – LOA

The Board voted 9-0 to approve the staff nomination with a change of date as noted (moved by Dr. Fleming, seconded by Ms. Patterson).

Agenda Item VII. Capital Facilities

Mr. Dunn presented the report of the Capital Facilities Committee meeting of December 16. Minutes of that meeting were distributed, as they had not been included in the January booklet.

Agenda Item VIII. Joint City Council/School Board

Mr. Casco reported on the meeting of the Joint City Council / School Board Committee on December 18, 2009.

Agenda Item IX. Other Business

Superintendent Rath informed the Board about the process by which legal counsel file a Motion to Intervene in a lawsuit filed against NH DOE challenging its authority to issue a site size waiver for the Kimball site. Shortly after submitting the revised A24P applications, the administration learned that DOE had received preliminary documents indicating that a lawsuit was going to be filed. Superintendent Rath spoke with Ed Murdough at DOE. After checking with AG, Mr. Murdough provided a courtesy copy of the suit. Superintendent Rath had a subsequent conversation with legal counsel on about what the Concord School District should or should not do in this case and whether the District should file a Motion to Intervene to assure it would be “at the table” relative to motions and discussions re: lawsuit. Attorney Teague advised that the court could better understand the District’s history and involvement in this lawsuit through a motion to intervene.

Superintendent Rath noted that the lawsuit claimed that waivers granted to the District were illegal because DOE does not have the authority to grant waivers to its own rules; that it doesn’t have authority to administer a rule and waive that same rule.

Mr. Williams expressed a concern that filings in court were being made without a Board discussion, stating the difference between this action and legal counsel taking action on personnel appeals or the like. He noted that while the Board has a stake in outcome of this lawsuit, he is uncomfortable getting involved in a lawsuit between Concord resident(s) and the State.

Ms. Ardinger noted that there will be a separate discussions “on the merits” about whether it is good for the District to intervene.

Mr. Glahn expressed a concern that the Motion to Intervene is not just a motion, but rather a conscious decision to enter a lawsuit. He said that while he believes it is a good idea to have filed this motion, he would like it to be clear under what circumstances the Board should have to take action. Having said that, he stated that once a decision is made, the School Board should not micromanage the lawsuit. He pointed out the difference between what the Board needs to approve vs. what the Board needs to know. He suggested developing a policy regarding Board approval to enter into a lawsuit.

Ms. Ardinger noted that legal counsel is hired to provide advice to a school district, including the Board. She cautioned against removing the discretion to use legal counsel from the Superintendent, whose job it is to organize all legal aspects of the District’s business. She noted that the Board approves a budget for legal costs every year, and sometimes exceeds that, particularly in negotiation years.

Ms. Patterson commented that there is a distinction between actions to which the Board is a party and actions that the Board could choose to join. She said that while the appropriate action was taken in this case, this kind of decision rises to the level of Board attention.

Ms. Ardinger indicated that these issues should be brought to the Communications Committee and discussed with legal counsel, noting that there may be instances where it is important to retain the discretion of the Superintendent. She said a policy could be created and then exceptions to it could be discussed. She noted that it is not a foregone conclusion that the Board should be in charge of this, and that adopting such a policy could have wide ramifications.

Mr. Casco noted that it is important to research the implications of policy issues; for example, when the Board is the subject of a lawsuit and when the District is the subject of a lawsuit. He stated that a discussion with counsel would be needed to decide whether the Board needs a policy of this kind.

Dr. Fleming stated that he does not disagree with what the Superintendent has done and that, according to School Board Policy #140.2, Administrative Prerogative in the Absence of Policy, it should be clear that nothing wrong was done. That being said, he noted that this situation suggests the Board may now need to establish a policy.

Mr. Casco noted that he does not want to discuss the merits of this action, but asked that it be put on the record that he supports the action that was taken.

Agenda Item X. Proposed Calendar of Meetings

Superintendent Rath reviewed the January meetings, including a special School Board meeting on January 20 affirming the sale of the \$800,000 bond, and the opening budget presentation at a Finance Committee meeting on January 25.

It was decided unnecessary at this point to schedule a Board Retreat.

Agenda Item XI. Public Comment

There was no public comment.

Agenda Item XII. Adjournment

The Board voted 9-0 to adjourn (moved by Mr. Casco, seconded by Mr. Dunn).

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Clint Cogswell, *Secretary*

**Concord School District
Board of Education
Special Board Meeting**

Date: January 20, 2010

Board Members Present: Kass Ardinger, *President*, Laura Bonk, Chris Casco, Jack Dunn, Bill Glahn, Jennifer Patterson, Eric Williams

Board Members Not Present: Kevin Fleming, Clint Cogswell

Administrators: Chris Rath, Rob Prohl, Michele Croteau, Matt Cashman

The meeting was called to order at 6:15 p.m.

Board President Kass Ardinger stated that the purpose of the Special Board meeting was to vote to affirm the sale of the \$800,000 General Obligation Bond Anticipation Note (BAN). Ms. Ardinger then appointed a temporary replacement of the Board Secretary for the Special Board Meeting, as Board Secretary Clint Cogswell was not in attendance. Ms. Ardinger nominated Jack Dunn as the temporary Board Secretary.

The Board voted unanimously 7–0 to appoint Jack Dunn as temporary Board Secretary for the evening’s Special Board meeting (motioned by Bill Glahn, seconded by Jennifer Patterson).

Board President Ardinger turned the meeting over to Business Administrator Michele Croteau, who provided background information on the \$800,000 General Obligation Bond Anticipation Note (BAN). Ms. Croteau reported that the District was rated MIG 1 (Municipal Investment Grade 1) for this note, which is the highest rating by Moody’s Investment Service. This high rating enabled the District to obtain a low interest rate of .9% on the BAN. Ms. Croteau stated that a courier from First Southwest would pick up the signed documents on Thursday, January 21, 2010.

President Ardinger called for a motion to affirm the sale of the \$800,000 General Obligation Bond Anticipation Note. Eric Williams made the following motion:

Motioned: to approve the sale of an \$800,000 0.90 percent General Obligation Bond Anticipation Note (the “Note”) of the District dated January 22, 2010, and payable January 21, 2011, to Eastern Bank at par plus a premium of \$0.00.

Further Motioned: that the expected useful life of the school facilities planning project being financed with the proceeds of the Note is hereby determined to be in excess of 20 years.

Further Motioned: that in connection with the marketing and sale of the Note, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated January 5, 2010, and a final Official Statement dated January 13, 2010, each

in such form as may be approved by the District Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Motioned: that the consent to the financial advisor bidding for the note, as executed prior to the bidding for the note, is hereby confirmed.

Further Motioned: that the District Treasurer and the Board of Education be, and hereby are, authorized to execute and deliver a material events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the District, which undertaking shall be incorporated by reference in the Note for the benefit of the holders of the Note from time to time.

Further Motioned: that the Board of Education, the District Secretary, and the District Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Board Member Bill Glahn seconded the motion and Board President Ardinger conducted a roll call vote.

The Board voted 6–1, Laura Bonk nay, to approve the sale of the \$800,000 General Obligation Bond Anticipation Note (motioned by Eric Williams, seconded by Bill Glahn).

It was noted that the document verifying the vote, to be signed by the Board Secretary, read that the vote was unanimous and that this wording would need to be changed based on the outcome of the above vote. Ms. Bonk stated that the reason she voted “nay” was to be consistent in her voting, but if consistency was not needed, she would then like to change her vote to approve the sale and make the vote unanimous. It was explained that this vote was separate from the approval of the BAN; that it was for the approval of the sale of the BAN. Ms. Bonk then changed her vote from “nay” to achieve a unanimous vote.

The Board voted unanimously 7–0 to approve the sale of the \$800,000 General Obligation Bond Anticipation Note (motioned by Eric Williams, seconded by Bill Glahn).

Board President Ardinger thanked the Board and invited the members to sign the \$800,000 General Obligation Bond Anticipation Note documents.

The meeting adjourned at 6:46 p.m.

Respectfully submitted,

Kass Ardinger, *President*
Michele M. Croteau, *Recorder*

**Board of Education
Concord School District
February 1, 2010
Regular Monthly Meeting**

Board Members Kass Ardinger, *President*, Laura Bonk, Chris Casco, Clint Cogswell,

Present: Jack Dunn, Bill Glahn, Kevin Fleming, Jennifer Patterson, Eric Williams, Daniel Reinemann (student representative)

Administrators: Chris Rath, Rob Prohl, Michele Croteau, Matt Cashman, Larry Prince

Agenda Item 1. Call to Order

The meeting was called to order at 7:10 p.m.

Agenda Item 2. Approval of Agenda

The Board voted 9–0 to amend the agenda (motioned by Bill Glahn, seconded by Jennifer Patterson) to add a request to withdraw from planned retirement under Agenda Item VI., Personnel.

The Board voted 9–0 to approve the agenda (motioned by Clint Cogswell, seconded by Jack Dunn).

Agenda Item 3. Public Comment

Carl Sargent of Concord, a landscape consultant, commented about the glass in the “atrium” of the proposed new schools, noting the cost of tempered glass, the difficulty of maintaining it, and the likelihood of fingerprints dirtying the glass on a daily basis. He noted his plans to meet with Board member Jack Dunn to look at larger plans.

Betty Hoadley of Concord asked that the Finance Committee review the revenues from the federal government for Plan D this year, noting that over-65 retirees pay 100% of their costs, and the rebate comes back to the District with no acknowledgement of the payment made by these retirees. She asked that the Finance committee direct and receive a fair hearing. She recommended establishing a fair amount as the cost to administer the program – perhaps 8% to 10%, taking the residual from that revenue stream and applying the rest of the dollars to the total cost of the program for the next year. Mrs. Hoadley provided a copy of her ideas to Kass Ardinger and to Clint Cogswell.

Agenda Item 4. Recognitions

Board President Kass Ardinger acknowledged Rep. Lynne Blankenkemper, who introduced herself as the newest legislator. Mrs. Blankenkemper noted that her daughter attends CHS. She said that she serves on the Local and Regulatory Revenue Committee, representing Wards 4, 8, 9, 10.

Board student representative Daniel Reinemann reported that NH Interscholastic Athletic Association recently recognized 18 CHS high school seniors with active letters in two varsity sports and a B+ academic average. The seniors are: Skye Butman, Jack Callahan, Delia Considine, Drew Garvey, Sandra Denoncourt, Molly Ennis, Kim Gunn, Samantha Gaye, Kelsey Hayes, Danielle Hirschberg, Drew Jelberg, Emily Jobin, Jess Lieberman, Melissa Lehtinen, Elise Luers, Kevin Marceau, Robbie Martin, Sarah Miller, Avery Moore, Rebecca Richard, Mike Richos.

Superintendent Rath noted the following recognitions:

- A letter to the *Concord Monitor* from parents of children who recently enrolled in Concord public schools, thanking District staff for their assistance with the children's transition from the recently closed Hopkinton Independent School.
- A letter from DOE Commissioner Virginia Barry to District nurses, thanking them for their work to ensure that the health care needs of NH children are met in the schools, particularly with regard to H1N1 preparation.
- A press release announcing that CHS senior Abe Nelson won the Concord Substance Abuse Coalition's 2009 Radio Ad Challenge for his Trekkie-based PSA script.
- A note from Jennifer Lombardo of the Friendly Kitchen to Broken Ground School staff, thanking the school for its gift of non-perishable items for the meal kitchen.
- A note about the assistance of District staff in working with CCI to complete the cosmetology project at CRTC in seven weeks' time.

Agenda Item 5. Approval of Board Minutes

Ms. Ardinger reviewed the minutes of the Board meetings in January, including the annual organizational meeting and the Special Board meeting on January 20, when the Board voted 7-0 to affirm the sale of \$800,000 in general obligation Bond Anticipation Notes. The Board voted 7-0 to approve the appointment of Jack Dunn as temporary secretary for that evening, as Mr. Cogswell was away. The interest rate received for the BAN was under 1%. Those monies will be used to pay HMFH Architects for its work on schematic designs.

The Board voted 9-0 to approve the minutes of the January 4, 2010 regular monthly meeting and the January 20, 2010 special Board meeting with changes as noted (moved by Eric Williams, seconded by Kevin Fleming).

Agenda Item 6. Personnel

Staff Nominations

Director of Human Resources Larry Prince presented two staff nominations.

Hanna Crisp, English Teacher, Concord High School, \$3,965 rate of 20% of M-1, 2nd semester only, prorated 92 days. Hanna replaces Cheryl Vaught (92 days at 20% of B-13 = \$6,344) – LOA. This is in addition to Hanna's one year only, 80% English teacher position.

Leanna D'Italia, Grade 5 Teacher, Beaver Meadow School, \$18,021 rate of B-1 2nd semester only, prorated 92 days. Leanna replaces Lisa Burton (92 days of M+30-14 = \$36,043) – sabbatical.

The Board voted 9–0 to approve the staff nominations as noted (moved by Mr. Glahn, seconded by Dr. Fleming).

Coaching Nominations

Jeffrey Smith, CHS Boys Lacrosse JV Coach, Concord High School, \$2,330.00, Group #8, 6.5%, 1. Jeff replaces Charles Swift.

The list of spring coaching nominations is in the Board packet.

The Board voted 9–0 to approve the coaching nominations as presented (moved by Chris Casko, seconded by Ms. Patterson).

Director of Human Resources Larry Prince presented a Notice of Withdrawal from Planned Retirement. The list contains 10 names.

The Board voted 9–0 to approve the withdrawal of Peter Bombaci from the 2011 Planned Retirement list as presented (moved by Mr. Cogswell, seconded by Mr. Casko).

Agenda Item 7. Finance

Committee Meeting Reports

Mr. Cogswell reported on the Finance Committee meeting of January 25, noting that the Committee is working to present a budget to produce a close to 0% tax rate for the upcoming year. He noted that work sessions in major areas have been scheduled.

Mr. Cogswell presented the committee's recommendation for a budget freeze for the remainder of the 2009–2010 fiscal year. Ms. Patterson asked what some of the exceptions to this budget freeze might be. Business Administrator Michele Croteau noted that these exceptions are discretionary in nature and would include contracts for professional services, obligations for special education, items that have been encumbered, with allowances for supplies like paper. She estimated postage and furniture savings of \$200,000. She estimated that last year's savings were in the vicinity of \$400,000, but said she doesn't think the savings will be as large as last year's. Laura Bonk, Bill Glahn and Mr. Cogswell noted that "with some exceptions" means the administration should spend if

required, and not have to come back to the Board for permission in each case. Board President Ardinger noted that the motion would pass with the understanding that the administration can make discretionary spending decisions.

The Board voted 9–0 to approve a freeze on the remainder of the 2009–2010 budget with exceptions including fire safety compliance and the ordering of paper (moved by Mr. Cogswell, seconded by Laura Bonk).

Agenda Item 8. Instructional

Committee Meeting Reports

Mr. Cogswell described the meeting of January 4, a discussion of the *Race to the Top* application. The Committee recommended submitting the proposal (regarding staff development; mentoring of new teachers) to the State with the understanding that this will not commit the Board.

Mr. Williams described the Committee meeting of January 13, during which the Committee began discussion of the transition plan for students while the three new elementary schools are being constructed. The Committee reviewed enrollment projections and moving Kimball students into the Rumford building. Conant students will remain at the current Conant School during construction of the new Conant. Among the issues discussed were staffing changes that might occur during construction, and permanently; transportation routes; gym space; how to name the buildings. The Committee arrived at a consensus that the new school at Broken Ground needs to have its own unique name. The Committee discussed whether students should be involved in the naming process. Superintendent Rath will provide a framework for this process. Mr. Williams noted that the Committee does expect reports back on these issues. The Committee discussed the possibility of redistricting, which would result in additional students attending Beaver Meadow School, where the enrollments show there is open space. No action was taken at this meeting.

Agenda Item 9. Capital Facilities

Committee Meeting Reports

Jack Dunn reported on the meeting of January 6, regarding the relocation of the SAU to Dewey or to leased space. The administration will report back to the Committee with specific dollar amounts. When assembled, Task Force III will decide how to use buildings that are no longer schools.

The Board voted 9–0 to approve the name change from the Steering to the Building committee with a reduction in number from 17 to 11, to include the Superintendent, four Capital Facilities Board members, Assistant Superintendent, the Director of Facilities and Planning, the principals of

Dame/Eastman, Conant/Rumford, and Kimball Walker School and a member of City administration (motioned by Mr. Dunn, with a second from Mr. Casko).

The members of the Building Committee are Jack Dunn, Eric Williams, Clint Cogswell, Kevin Fleming, Chris Rath, Rob Prohl, Matt Cashman, Deb McNeish, Susan Noyes, Ed Barnwell and Matt Walsh.

The Committee also discussed setting up a "Green" committee, and the possibility of selling the buildings on the Kimball block (not the land).

Mr. Dunn reviewed the meeting of January 20, during which the administration provided specific costs for moving the SAU and the committee had further discussion of the composition and charge of Task Force III. The architectural historian's report is due in March 2010. The "Green" committee, to be chaired by Eric Williams, will meet on February 11. The committee heard an update on the RMS HVAC project. Formal bids for this project are due February 5. Mr. Cashman told the Committee that he met with City administrators to discuss the District's 5- and 10-year plans.

Agenda Item 10. Negotiations

Negotiations Committee Report

Jenny reported that the District still has four contracts that expire on June 30, 2010, and the Committee is working on those.

Agenda Item 11. Other Business

Local Government Center Employer Retirement Contribution lawsuit

Mr. Glahn had requested a copy of the draft complaint but has not heard from the LGC. Mr. Glahn commented that he believes the Board should join but suggested first reviewing the draft complaint. Ms. Ardinger noted that the consensus seems to be that the Board should wait to see a draft of the lawsuit before voting whether to join it.

House Bill 1497 Report

Ms. Patterson reported noted that she and Mr. Glahn attended a meeting of the Local Government Committee regarding HB 1497, which is being used as a vehicle to present to the legislature the conclusions of the Charter Commission. One amendment, offered by Rep. Jessie Osborne, contained language that is identical to language being offered by Sen. Sylvia Larsen. Rep. Jessie Osborne's amendment represented the majority viewpoint and Rep. Rick Watrous' amendment represented the minority viewpoint of the Committee. Rep. Watrous' amendment would immediately impose the structure of RSA 49:b for municipal charters onto the current charter. Rep. Osborne's amendment would allow charter commission to be elected in November 2010 to make its own recommendations as to what if any changes should be made to the charter. Mr. Glahn testified at this meeting, and Ms. Ardinger sent written testimony. An executive session of this committee is

scheduled for Thursday, Feb. 4 at 10 a.m., but the Committee will not take public testimony at that time. Ms. Ardinger noted that if the Osborne/Larsen bill passes, a special election will be held to assemble a charter commission to recommend changes to the charter.

Agenda Item 12. Proposed Calendar of Meetings

Superintendent Rath reviewed the February meetings with a few changes. It was determined that the “Green” committee meetings should be posted together with other Board meetings.

Agenda Item 13. Public Comment

There was no public comment.

Agenda Item 14. Adjournment

The Board voted 9–0 to adjourn (moved by Mr. Casko, seconded by Mr. Dunn).

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Clint Cogswell, *Secretary*

Board of Education
Concord School District
Public Hearing
March 1, 2010

Board Members Kass Ardinger, *President*, Laura Bonk, Chris Casco, Clint Cogswell,
Present: Jack Dunn, Bill Glahn, Kevin Fleming, Eric Williams, Jennifer
Patterson
Administrators: Chris Rath, Michele Croteau, Matt Cashman, Larry Prince

The public hearing was called to order at 7:05 p.m. Board President Kass Ardinger noted that the purpose of the hearing was to present to the public the incremental amount to finance the RMS HVAC system project in its entirety. Ms. Ardinger turned the meeting over to Business Administrator Michele Croteau, who provided background information about this project and the bond authorization. The total cost for the Rundlett Middle School HVAC project is \$4,587,234. In early 2008, the Board authorized \$240,000 for design fees for the HVAC system. As the design fees have already been financed, the remaining project cost to bond is \$4,347,234, of which \$3,680,000 was previously authorized by the Board. The balance of \$667,234 requires Board authorization to bond before the project work can begin.

The HVAC system will be built to heat, cool and provide adequate air circulation and exchange for 186,000 square feet at RMS. Matt Cashman described the need, noting that original components of the heating system date back to 1957.

Board President Kass Ardinger asked if there was public comment from the audience. There being none,

The Board voted 9-0 to close the public hearing (moved by Clint Cogswell, seconded by Chris Casco).

The public hearing adjourned at 7:15 p.m.

Respectfully submitted,

Clint Cogswell, *Secretary*

Board of Education
Concord School District
Regular Monthly Meeting
March 1, 2010

Board members present: Kass Ardinger, President, Laura Bonk, Chris Casco, Clint Cogswell, Jack Dunn, Bill Glahn, Kevin Fleming, Eric Williams, Jennifer Patterson, Daniel Reinemann (student representative)

Administrators: Chris Rath, Michele Croteau, Matt Cashman, Larry Prince

Agenda Item I. Call to Order

The meeting was called to order at 7:15 p.m.

Agenda Item II. Approval of Agenda

The Board voted 9-0 to approve the agenda (moved by Kevin Fleming, seconded by Jack Dunn).

Agenda Item III. Public Comment

Mr. Carl Sargent spoke to the board about the new elementary school project, particularly access and plowing. He noted that he is a landscape architect and has had to deal with a lot of snow. He described in some detail the specifics of where the snow would need to go. He described concerns with access regarding plowing at the new Kimball, Conant and Broken Ground/Dame/Eastman school sites.

Agenda Item IV. Recognitions

Superintendent Rath introduced CHS principal Gene Connolly and Daniel Michaelson of the American College Testing Service, who presented a certificate to CHS senior Parker Finch for his achievement of a perfect score on the ACT test in September. Students take ACT to measure their readiness for college study in the areas of English, Reading, Math and Science.

Board student representative Daniel Reinemann reported that CHS has just finished its course selection process. March is "Music in Our Schools" month in March, with concerts of the orchestra, chorus and band. The CHS art show at the Steeplegate Mall opens on Thursday, March 4.

Superintendent Rath noted the following recognitions:

- A letter from US DOE Acting Executive Director Simone Olson noting the selection of CHS senior Parker Finch as a candidate for the US Presidential Scholars Program, established in 1964 to recognize and honor of the nation's most distinguished graduating high school seniors. If chosen, Parker will be invited to Washington in June to participate in National Recognition Week and receive the Presidential Scholars medallion.
- A notice from CHS principal Gene Connolly that four CHS seniors have been named National Merit Scholarship Finalists: Cote Laramie, James Mernin, Zeb Wimsatt and Parker Finch. All four young men have been involved in a variety of co-curricular activities while at CHS.
- A note in the CHS *Crimson Notes* announcing that both the girls and boys Nordic Ski Teams were recognized as the best in the state, while the boys Alpine Team earned its sixth straight state championship.
- A note in the CHS *Crimson Notes* about a letter from the Friends Program commending 11 CHS students for the volunteer efforts as Senior Friends, working with youth who come from environments that do not always offer opportunities for healthy social and emotional growth. These students are: Kymm Dennis, Paige Hansen, Katherine Allen, Deanna Cyr, Jameyenne Fuller, Cadence Giles, Mackenzie Lahousse, Amy Lovely, James Marnin, Anna O'Connell and Jacyln Vignati.
- An article in *Business NH Magazine* profiling Board member Bill Glahn's 37-year legal career as a litigator and trial lawyer. Mr. Glahn appeared among the "distinguished attorneys" in New Hampshire and, in addition to his outstanding legal work in the state, also volunteers his service on the Concord School Board and, additionally, took a sabbatical last year to volunteer in the human rights section of the International Bar Association in London.

Agenda Item V. Approval of Board Minutes

Ms. Ardinger reviewed the minutes of the Board meeting in February, 2010.

The Board voted 9-0 to approve the minutes of the February 1, 2010 regular monthly meeting, (moved by Kevin Fleming, seconded by Jennifer Patterson).

Agenda Item VI. Personnel

Coaching Nominations

Brian Chase, Freshman Softball Coach, Concord High School at \$1,792, Step 1, Group 11.

James Corkum, CHS Freshman Baseball Coach, Concord High School at \$1,792, Step 1, Group 11.

Kindra Lansburg, RMS Boys Spring Track Assistant Coach, Rundlett Middle School at \$896, Step 2, Group 14.

The Board voted 9–0 to approve the coaching nominations as presented (moved by Bill Glahn, seconded by Ms. Patterson).

Planned Retirement List

The Board voted 9–0 to approve the addition of one staff member, Barbara Thomas, to the planned retirement list for 2011 as presented (moved by Eric Williams, seconded by Chris Casco).

Agenda Item VII. Finance

Committee Chair Clint Cogswell presented the reports of the Finance Committee meetings of February 3, 10, 15, 17 and March 1.

He noted that the topics on February 3 concerned budget preparation, with the emphasis on the food service program. The committee did not make any recommendations.

The focus of the February 8 meeting was on health insurance costs, where a maximum guaranteed rate increase of 19.8% was discussed at length, as the Board's goal is to maintain a 0% tax rate increase.

On February 15, the committee discussed projections and budget status. At that meeting, the committee made the recommendation to increase meal prices with a 4 –0 vote. The cost per meal will increase \$.25 for lunches and a lesser amount for breakfasts. Board President Ardinger indicated that all of the Board votes from these committee votes will be made together at a later meeting.

The focus of the February 17 meeting was bonding for the RMS HVAC project, which is hoped to start in the near future. There was further discussion about how to deal with the overage for retirement self-insurance and health insurance, and the need to devise a way to decrease the budget by \$654,936. The committee approved a motion to take funds from Risk Management Reserve by 3–0. The committee voted 4–0 to reduce amounts in budget items 5 to 13. Mr. Cogswell went through the items, the votes and the amounts individually. With all these votes, the committee achieved its goal of a 0% tax rate increase.

Eric Williams presented the February 8 meeting, at which district technology was discussed, specifically as it related to the budget. The Committee heard from District Math Coordinator Linda Stuart about SmartBoard technology, and Technology Director Matt Ballou about the updated and automated inventory of equipment in the District. The committee discussed future District technology needs, of which foremost is increasing access to technology for CSD students. The committee also heard a report from Mark Denoncour about the proposed library management system.

Mr. Williams reported on the Instructional/Finance Committee of March 1, at which next year's CHS classes based on initial selection of elective classes were discussed. The committee desires to keep classes to 27 or fewer students if possible. The committee reviewed class sizes, particularly those related to required core classes for grades 9 and 10.

These classes have differentiated instruction and are required. The committee requested that the administration keep a cap of 27 students in mind and report back to the committee at a later date. The committee also requested peer-reviewed research on high school class sizes. Superintendent Rath and CHS Principal Gene Connolly presented the total of sections and implications for the numbers of teachers at the middle and high schools; according to enrollments, these add up to the equivalent of one teaching position. The finance committee voted 4-0 to add that position to the list of positions in the budget. The committee further discussed the budget at RMS vis a vis changing the status of the RMS Nordic team to an interscholastic team; Superintendent Rath presented a budget for this sport. The committee asked for transportation costs to be added to that budget, and the full budget to be brought back to Instructional for approval.

Agenda Item VIII. Capital Facilities

Committee Chair Jack Dunn presented the report of the Capital Facilities Committee meeting of February 18. The committee took up five agenda items: listening to a guest speaker about alternate uses of the facilities; disposition of the housing structures on the Kimball block; the composition of Task Force III; the selection of Meridian Construction and a non public session.

The Board voted 9-0 to approve the selection of Meridian Construction for the Rundlett HVAC system project (motioned by Clint Cogswell, seconded by Mr. Dunn).

Mr. Dunn presented an update on the Building Committee meeting of February 18. A binder of all Building Committee materials is available to the public at Concord Public Library. The committee discussed HVAC systems, snow removal, and a concern from Ms. Patterson about performance space at the new Dame/Eastman school. Mr. Dunn noted his understanding that the BGS and Dame school principals had come to an agreement to make sure that performance space works for both schools. Superintendent Rath noted that the performance space is still part of the new school, and will double as music space. The Building Committee will next meet on March 4.

Committee Chair Eric Williams presented an update of the February 11 "Green" committee meeting. The purpose of the "High Performance Design Advisory Committee" is to look at energy use, sustainability and environmentally sound building design in the construction of the new buildings. A checklist with point values establishes the requirements to achieve the CHIP standard and become eligible for an additional 3% building aid. At the meeting, architects from HMFH explained the design development process and outlined areas of focus, some of which are electives and options. While some are less likely, such as alternative fuels for the bus fleet, the use of solar-assisted hot water heaters, with a short cost payback period, has more merit. The committee was invited to visit Laconia Middle School tomorrow, which has a mixed-air system the same as that proposed for the new schools. The next meeting of the "Green" committee will be scheduled on a Thursday in March.

Agenda Item IX. Joint City Council/School Board

Committee Chair Chris Casco reported on the meeting of the Joint City Council / School Board Committee on February 19, 2010. There were five agenda items. City Assessor Kathy Temchak talked about the property assessment process and timeframe. The District presented site plans for the new elementary school projects. There was a discussion of city-owned Thompson Park, which is down the road from the Kimball site. Upgrades to the park have the potential for inclusion in the Kimball project and be partially paid for by the State, although restriction of public access to the park is a potential conflict. The committee discussed the formation of Task Force III to examine the use of decommissioned school buildings, including covenants, and the possibility of their future use as neighborhood community centers. The committee discussed costs now being assessed the District by the City (including the lights at Memorial Field and Beaver Meadow Golf Course fees), as well as the city's move to self-sustaining recreational facilities and programs. There was a discussion of the possibility of the District assessing athletic fees to the students.

Agenda Item X. Negotiations

Committee Chair Jennifer Patterson presented the report of the Negotiations Committee non public meetings on February 1 and 23. Four collective bargaining contracts are set to expire on June 30, and the negotiating teams are working diligently on contract language. Ms. Patterson thanked Larry Prince for all his hard work on the Negotiations Committee.

Agenda Item XI. Other Business

There was no other business.

Agenda Item XII. Proposed Calendar of Meetings

Superintendent Rath reviewed the March meetings, particularly the two public hearings on March 3 and on March 4. Brief Board work sessions will follow those hearings.

Agenda Item XIII. Public Comment

Mr. Sargent spoke again, noting that he was stopped by two elementary school teachers in a parking lot this week. He commented that both teachers said they hoped he could get the Board to come around about the interior glass issue at the elementary schools. He said the School Board should look at this very closely. Mr. Dunn noted that acoustics is an issue, that technology is changing and that teachers should bring their concerns and ideas to their school principals.

Agenda Item XIV. Adjournment

The Board voted 9-0 to adjourn (moved by Mr. Casko, seconded by Dr. Fleming).

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Clint Cogswell, *Secretary*

Board of Education
Concord School District
Public Hearing
March 3, 2010

The Board of Education, Concord School District, held a Public Hearing in the Christa McAuliffe Auditorium at Concord High School.

Board members present: Kassandra Ardinger, *President*, Laura Bonk, Christopher Casco, Clint Cogswell, Jack Dunn, Kevin Fleming, Bill Glahn, Jennifer Patterson, Eric Williams

District administrators present: Rob Prohl, Michele Croteau, Matt Cashman, Larry Prince

Board President Kassandra Ardinger welcomed the public and called the public hearing to order at 7:10 p.m.

President Ardinger then turned the meeting over to Business Administrator Michele Croteau for a presentation of the proposed preliminary Concord School District FY 2010–2011 Board recommended budget.

Michele Croteau introduced the district administration team and explained that the process of compiling the figures in the proposed budget began last fall by principals, department heads, specialists and teachers as well as Central Office administration, before being presented to the Board. Ms. Croteau reminded the public that all the information that has been distributed at all of the budget work sessions can be accessed on the District’s web site concordnhschools.net and for those who do not have computer access, a printed hard copy is available at the Concord Public Library.

The budget preparation timeline was reviewed by Ms. Croteau. She reviewed the District’s vision and mission and noted that the budget is created with the purpose to support both.

Ms. Croteau presented the following 2010-2011 program and budget goals:

- Present an operating budget within 0% increase in the amount to be raised in taxes
- Continue improvement of District systems
 - Library System – currently postponed; will revisit in the fall
 - AIMSweb Assessment system
 - PowerSchool student management system
 - District website
- Address needs in the English Language Learners program,
- Elementary Consolidation transition plans, including
 - Staff reassignments
 - Staff reductions
 - Operating budget reductions

➤ Relocation of Central Office

The Concord School District cost per pupil in comparison to other districts was shown to be below the state average for middle school, high school and preschool but slightly higher for elementary school. Ms. Croteau used graphs and charts to show current and projected enrollments.

The General Fund balance was discussed by Ms. Croteau by using charts and graphs by object and by function. The following budget key notes were reviewed by Ms. Croteau:

Staff:

- No raises for FY 2011 for Central Office administrators
- Staff reductions: 1.5 classroom teacher positions, .4 reading teacher position, 1.0 guidance counselor position, .2 math tutor position, 1.0 CHS program assistant position
- Reductions related to transition: 1.0 secretary position, 2.5 custodian positions, custodial overtime, maintenance overtime, 1 library/media assistant position, .93 RMS health assistant position
- Program reductions: 50% staff development stipends, 50% curriculum development stipends
- Program additions: 1.0 English Language Learners teacher position

Benefits:

- Health insurance Guaranteed Maximum Rate (GMR) increase of 19.8%; District seeking alternatives, budget includes an estimated reduction of \$70k from GMR
- Increase in employer contribution for retirement for teachers from 7.49% to 8.02% (shift from State to employer) and for non-teacher groups no increase
- Increase in Unemployment Compensation
- Increase in course reimbursement for CEA per negotiations and a hold on conference and travel for non-negotiated staff positions

Professional Services:

- Funds transferred from professional services consulting for vision services to hire part-time vision teacher
- Funds transferred from professional services consulting for hearing-impaired services to hire a hearing teacher
- Contract with health insurance consultant
- Maintain School Resource Officer with a decrease in the number of days
- No district funds allocated for Student Assistance Program counselor, which is usually grant-funded
- Reduce legal funds and increase audit funds

Purchased Property Services:

- Proposed reductions in water/sewage and waste disposal due to energy conservation measures
- Reduction in rental vehicles with loan paid on tractor

- Reduction in repairs and maintenance due to the closing of Kimball and Morrill buildings
- Move opening day activities from the Capital Center for the Arts to an alternate site
- Rentals reduced by discontinuance of Pembroke Road facility and rentals increased for the projection of Central Office space
- Capital projects cut by 50%+ with only high-priority projects included

Purchased Services:

- Increase in costs to transport students to out-of-district placements
- Proposed special education placement tuitions up 1.52%
- Limited conference and travel accounts
- Small increases in vehicle insurance and cost for Internet connection
- Small decrease projected for property liability insurance. District will seek competitive bids and/or enter into a multi-year agreement with current vendor

Supplies, Books & Utilities:

- Decrease primarily due to savings in utilities from energy conservation measures and closing of Kimball and Morrill buildings
- General Supplies held to a 1% increase over current year
- Decrease in books (2.92%) as there is a request for *History Alive* texts to be funded through the Instructional Trust
- Overall reduction in software

Furniture & Equipment:

- No proposal for new buses or replacing maintenance vehicles with only the proposal of replacing minivans for FY 2011
- Cut furniture replacement plan
- Cut technology new and replacement plan by \$100,000
- Propose installation of wireless access points at RMS

Dues, Fees & Interest:

- Request for admission fees for sixth graders to Capital Center for the Arts events
- Interest payment is \$84,174 less than FY 2010
- Principal payment is \$35,302 less than FY 2010
- Transfer to Facilities Purchase & Renovation fund \$1,081,703, an increase of \$258,549
- Transfer to Vocational Capital Reserve \$221,250, which is based on anticipated revenue

Ms. Croteau presented a report of the changes in each budget object along with projected revenues for Concord School District from both taxes and other sources, and showed how these were incorporated into the budget. The percentage of the total tax rate among the District, City and County was explained along with the assessed valuation trend and the projected tax rate.

Ms. Croteau recapped her presentation stating:

- General Fund operations budget increase of 0.8%
- Assessed valuation projected increase of 0%
- Projected tax rate – current proposal – 0% increase, 0 cents per \$1,000 increase, rate of \$11.49

Ms. Croteau reviewed a summary of the General fund and reported the following additional budget changes under consideration:

- Increase of 1.0 FTE at CHS consisting of 0.3 FTE English and 0.7 FTE Science with an estimated impact of \$76,639.

Ms. Croteau stated that there would be a Budget Work Session following the hearing to which the public was invited. She then reported that the next public hearing would be Thursday, March 4, 2010, at the Central Office with a Budget Work Session following the hearing and another Budget Work Session on Monday, March 08, 2010. Completing the budget process, the Board will hold a Special Board Meeting at the Central Office on Wednesday, March 10, 2010, for deliberation and to adopt a budget for 2020–2011. She addressed the viewing audience, inviting anyone who might have a question to contact one of the Administrators at the Central Office or a Board Member.

President Ardinger thanked Michele Croteau for her presentation and invited public comment on the proposed budget. There being no requests for public comment, the public session was adjourned at 7:52 p.m.

Respectfully submitted,

Clint Cogswell, *Secretary*

Board of Education
Concord School District
Public Hearing
March 4, 2010

The Board of Education, Concord School District, held a public hearing in the Board Room at the Superintendent's Office, 16 Rumford Street.

Board members present: Cassandra Ardinger, *President*, Laura Bonk, Christopher Casco, Clint Cogswell, Jack Dunn, Kevin Fleming, Bill Glahn, Jennifer Patterson, Eric Williams

District administrators present: Rob Prohl, Michele Croteau, Matt Cashman, Larry Prince

Board President Cassandra Ardinger welcomed the viewing public and called the hearing to order at 5:45 p.m.

President Ardinger stated that, as no members of the public were in attendance, the Concord School District FY 2010–2011 Board-recommended budget *PowerPoint* presentation need not be presented at the hearing. Ms. Ardinger went on to state that the public would be able to view the March 3, 2010 public hearing presentation on CCTV. The hearing was then turned over to Business Administrator Michele Croteau for explanation of additional FY 2010–2011 Board-recommended budget information.

Ms. Croteau distributed an Appropriation Comparison report, which was an additional slide added to the budget presentation that had been given at the March 3, 2010 public hearing. She reviewed the report information, which spanned a time period from FY 2005–2006 to the proposed budget for FY 2010–2011, showing the stability of the General Fund over those years.

Ms. Croteau then distributed a Fund Balance History report and explained the progression of each fund from FY 1999 to FY 2009.

President Ardinger thanked Ms. Croteau for her presentation and, as there were no requests for public comment, adjourned the public session at 6:04 p.m.

Respectfully submitted,

Clint Cogswell, *Secretary*

Board of Education
Concord School District
Special Board Meeting
March 10, 2010

Board members present: Kass Ardinger, *President*, Laura Bonk, Chris Casco, Clint Cogswell, Jack Dunn, Jennifer Patterson, Eric Williams, Kevin Fleming

Absent: Bill Glahn

District administrators present: Chris Rath, Rob Prohl, Michele Croteau, Larry Prince, Matt Cashman

Board President Kass Ardinger called the meeting to order at 6:35 p.m.

The meeting was turned over to Business Administrator Michele Croteau, who distributed a report that included post-hearing proposed changes for the Board to consider before voting to approve the 2010–2011 Board Final Proposed Budget. After a discussion regarding the post-hearing proposed changes, Ms. Ardinger called for a motion.

Vice President Jennifer Patterson motioned to amend the 2010–2011 Board Final Proposed Budget by including the proposed additions of

- #23 – 0.3 FTE CHS English Teacher;
- #24 – 0.7 FTE CHS Science Teacher;
- #25 – RMS Nordic Ski Coach step three (3) at 6%;
- #26 – RMS Nordic Ski Transportation; and
- #27 – RMS Nordic Ski Team Entry Fees;

and the proposed reductions of

- #28 – Postage/Superintendent's Office;
- #29 – Printing/Superintendent's Office;
- #30 – Advertising/Superintendent's Office;
- #31 – Stipends/Mentoring Program;
- #32 – Consultants/Psychology Services;
- #33 – Conferences & Travel/Curriculum Development;
- #34 – 0.4 FTE Rumford School Health Assistant; and
- #35 – Fuel Oil anticipated rate reduction.

The Board voted unanimously 8–0 (motioned by Ms. Patterson, seconded by Kevin Fleming) to amend the 2010–2011 Board Final Proposed Budget by including the additions and reductions as cited by Ms. Patterson.

Ms. Patterson then moved that the School Board vote to raise and appropriate the sum of \$70,522,433, to adopt the budget for fiscal year 2010–2011 as posted by the Finance Committee on February 19, 2010 and subsequently modified by vote at the Special Board Meeting held on March 10, 2010, inclusive of the following transfers to existing expendable trust funds:

Facilities Purchase & Renovation Fund for the sum of \$1,081,703

Vocational Capital Reserve Fund for an amount up to \$221,250;

and also inclusive of the following withdrawals from expendable trust funds to fund appropriations:

Vocational Capital Reserve Fund for an amount up to \$94,091

Facilities Purchase & Renovation Fund for an amount up to \$61,631 for transfer into the Elementary Facilities Capital Project fund.

The Board voted unanimously 8–0 (motioned by Ms. Patterson, seconded by Eric Williams) to approve the 2010–2011 Board Proposed Budget as cited by Ms. Patterson.

Ms. Ardinger thanked the administrators for all their hard work to achieve the Board’s goal of a 0% increase in the amount to be raised in taxes.

The next item to be addressed was a recommendation from the Instructional Committee to allow the Concord School District to become a host site and provide a special education teacher for Project Search, is a program that provides internships in local medical facilities for students with disabilities up to age twenty-one (21). It was noted that many reputable community organizations had testified in favor of the program. Ms. Ardinger asked for a motion to approve the recommendation that the Concord School District become a host site for the Project Search program.

The Board voted 6–0, Dr. Fleming and Ms. Ardinger abstained (motioned by Mr. Williams, seconded by Chris Casco) to approve the recommendation that the Concord School District become a host site for the Project Search program.

Ms. Ardinger called for action on the administrator and teacher nominations.

Ms. Patterson moved that the Board approve the CAA staff nominations as listed on the nomination sheet.

The Board voted unanimously 8–0 (motioned by Ms. Patterson, seconded by Mr. Williams) to approve the CAA staff nominations as listed on the nomination sheet.

Ms. Patterson moved that the Board approve the CEA staff nominations with the exception of Nancy Emery and Alison Casco as listed on the nomination sheet.

The Board voted unanimously 8–0 (motioned by Ms. Patterson, seconded by Mr. Williams) to approve the CEA staff nominations with the exception of Nancy Emery and Alison Casco as listed on the nomination sheet.

Board Secretary Clint Cogswell moved that the Board approve the CEA staff nominations of Nancy Emery and Alison Casco as listed on the nomination sheet.

The Board voted 6–0, Mr. Casco and Dr. Fleming abstained (motioned by Mr. Cogswell, seconded by Ms. Patterson) to approve the CEA staff nomination of Nancy Emery and Alison Casco as listed on the nomination sheet.

Ms. Ardinger commented that out of the four (4) budget seasons of which she had been a part, the 2010–2011 Budget Process had run the smoothest and again thanked the administrators and the Board for their hard work. With no other business to attend to, Ms. Ardinger asked for a motion to adjourn.

The Board voted unanimously 8–0, (motioned by Mr. Casco, seconded by Jack Dunn) to adjourn.

The meeting adjourned at 7:00 pm.

Respectfully submitted,

Clint Cogswell, *Secretary*

Board of Education
Concord School District
April 5, 2010
Monthly Meeting

Board members present: Kass Ardinger, *President*, Laura Bonk, Chris Casco, Clint Cogswell, Jack Dunn, Bill Glahn, Kevin Fleming, Eric Williams, Jennifer Patterson, Daniel Reinemann (student representative)

Administrators: Chris Rath, Rob Prohl, Matt Cashman, Larry Prince

Agenda Item I. Call to Order

The meeting was called to order at 7:00 p.m.

Agenda Item II. Approval of Agenda

The Board voted 9-0 to approve the agenda (motioned by Clint Cogswell, seconded by Jack Dunn) with the addition of an administrative nomination.

Agenda Item III. Public Comment

There was no public comment.

Presentation– Boys & Girls Club

Chris Emond and Dave Palisi, Boys & Girls Club Executive Director and Board President-elect, respectively, presented the mission statement of the Boys & Girls Club, statistics about the population it serves, and the future needs of the organization. Mr. Emond presented in general terms its proposal to partner with the Concord School District by building a new facility on the Broken Ground land on the Heights.

Mr. Williams asked Mr. Emond to attend a meeting of the Facilities Committee on Wednesday, April 14 to discuss the proposal in more specific ways. Mr. Glahn remarked that Concord is a much better community because of the Boys & Girls Club, and that the community always hears great things about the program. Mr. Palisi invited board members to come to the Club's "Discovery Hour" to get a good understanding what the club is about. He noted that the staff is amazing, and they really care about their jobs. Mr. Cogswell noted that he had worked with the club for 30 years and that it had taken good care of many of his students when he was a principal at several elementary schools. Laura Bonk asked if they would visit the other five buildings that are potentially available to see if they could meet the needs of the Club. Kass Ardinger noted that the Board considers the Boys & Girls Club a solid member of this community.

Agenda Item IV. Recognitions

The following individuals were recognized by the School Board for their notable volunteer efforts in the schools on behalf of the children of Concord. The Board awarded their contributions with the annual Champions for Children Awards:

Beaver Meadow School	Chris Richards
Broken Ground School	Deborah Monson
Conant School	Anne Dupre
Dame School	Jude Griffith
Eastman School	Donald and Sandy Morrison
Kimball Walker School	Cheryl Miner
Rumford School	Glenn Rand
Rundlett Middle School	Dellie Champagne

As she was unable to attend, the award to Concord High School volunteer Linda Fowler was deferred to the next meeting of the Board.

Student representative Dan Reinemann noted that Parker Finch is the valedictorian and Abby Moses is the salutatorian of the Class of 2010. He said that the 4th marking quarter has begun, and further informed the Board that many CHS Seniors are receiving college acceptance letters. He noted that the theater group has begun rehearsals for a performance of the musical Wizard of Oz in May.

Chris Rath made the following recognitions:

- CHS Senior Colby Thivierge has attained Eagle Scout status, and she joined with others in the community to congratulate Colby.
- A letter of thanks from Lisa Sands of the Concord Trust to Director of Information Technology Matt Ballou for his helpful presentation of technology to the Trust.
- A thank you to Colleen Farrier for her work getting the Beaver Meadow Safe Routes to School Task Force up and running. The Task Force, created to address the barriers to children walking or biking to Beaver Meadow School, has won an initial grant and is now eligible to apply for a larger grant down the road that can lead to physical improvements at the site.
- An Open House for Project Search will be held at Concord High School on Wednesday, April 14.

Agenda Item V. Approval of Board Minutes

Ms. Ardinger briefly reviewed the minutes of the meetings of the March 1, 2010 public hearing on authorization of the remaining project costs of the RMS HVAC system; the March 1, 2010 regular monthly meeting; the March 3, 2010 public hearing on the 2010–

2011 budget; the March 4, 2010 public hearing on the 2010–2011 budget; and the March 10, 2010 special Board meeting to approve the 2010–2011 budget with additions and reductions to that budget, as well as transfers and withdrawals from expendable trust funds; and approval of CAA staff nominations.

The Board voted 9–0 to approve the minutes of the March 1, 2010 public hearing, the March 1, 2010 regular monthly meeting, the March 3, 2010 public hearing, the March 4, 2010 public hearing and the March 10, 2010 special Board meeting (moved by Chris Casco, seconded by Kevin Fleming).

Agenda Item VI. Personnel

Administrative Nomination

Superintendent Chris Rath described the extensive search process for the permanent RMS principal position. Ms. Ardinger and Jennifer Patterson commented as board members and parents that they were most impressed with the process and particularly with the nominee, Tom Sica. She thanked interim RMS principal Catherine Evans for her support of this process, and RMS Assistant Principal Ann Rines and PTO president Dellie Champagne for their efforts in arranging a group of parents to meet with Mr. Sica.

The Board voted 9–0 to confirm the nomination of Tom Sica as Principal of Rundlett Middle School (moved by Bill Glahn, seconded by Ms. Patterson).

Leaves of Absence

The Board voted 9–0 to approve three leaves of absence (a one-year child-bearing leave/child-rearing leave for a CHS teacher, an unpaid one-year leave for a BGS teacher and a one-year child-rearing leave for a Walker teacher) as presented (moved by Eric Williams, seconded by Mr. Dunn).

Staff Nominations

Nancy Wiggin, Mathematics Teacher, Concord High School, \$28,582, rate 40% of M-14, one year only position for Curriculum Facilitator.

James Corkum, Social Studies, Rundlett Middle School, \$23,574, rate of M-3, 1st semester only, prorated 96 days. Jim replaces Robert Brown (96 days at B-13= \$34,008) who is on a military leave of absence and is anticipated coming back for the second semester next year.

Sarah Greene, Classroom Teacher, Broken Ground School, \$36,833, rate of B-1. Sarah replaces Noreen Waters (B-13 = \$64,827), a planned retirement.

The Board voted 9–0 to approve the staff nominations as presented (moved by Mr. Casco, seconded by Mr. Williams).

Coaching Nominations

Charles Swift, CHS Boys Spring Freshman Lacrosse Coach, Concord High School, \$2,151, Step 3, Group 11, 6.0%. Charles is replacing William Cosentino, Jr.

William Nardino, III, CHS Girls Fall Varsity Soccer Coach, Concord High School, \$4,788, Step 3, Group 3, 13.0%. Bill is replacing Jeremy Duclos.

Ryan Young, CHS Boys Fall JV Soccer Coach, Concord High School, \$2,210, Step 1, Group 9, 6.0%. Ryan is replacing Jeff Follansbee.

The Board voted 9-0 to approve the coaching nominations as presented (moved by Dr. Fleming, seconded by Mr. Cogswell).

Veterans Salary Scale

Mr. Prince presented the Veterans Salary Scale list for 2012, which replaces the Planned Retirement benefit, noting that this year is the first time the collective bargaining agreement refers to this new plan. The deadline for applying for this benefit was April 1. He read the names of the ten eligible teachers, which are in order of priority on the list: Susan Erickson, RMS; Laurence Wolfe, Eastman; James Foley, CHS & RMS; Janet Harris, RMS; Betsy Gammons, RMS; Ann Wilkinson, elementary schools; Jane Voth-Palisi, CHS; Laurie Lowd, CHS; Shirley Blanchard, Eastman; Judy Boucher-Leidner, Eastman. Mr. Prince noted that this scale is paid out beginning in August 2010 and will be paid out over two years. He noted that the amount teachers are eligible for is increased by \$1,000 for each year of service with a cap of \$40,000. With this change teachers will no longer have the notification of retirement.

Laura Bonk noted the total cost of this is \$365,700, about 10% higher than was paid over the past few years. Ms. Ardinger noted that the veterans salary scale is a negotiated benefit in the new contract.

The Board voted 9-0 to approve the recommended list for the veteran salary schedule as presented (moved by Mr. Glahn, seconded by Mr. Dunn).

Agenda Item VII. Finance

Mr. Cogswell reviewed the minutes of the March 1 meeting, a joint Finance/Instructional Committee meeting regarding the proposed staffing budget. The committee approved the Superintendent's recommended staffing for the 2010-2011 budget.

Mr. Cogswell reviewed the minutes of Finance on March 3. The committee had an opportunity to ask questions of Business Administrator Michele Croteau after the budget presentation at the public hearing immediately preceding relative to the Board's goal of a 0% increase in the tax rate for the upcoming year.

He reviewed the meeting of March 4, during which the committee fine-tuned the budget to meet that goal.

Mr. Cogswell reviewed the minutes of the meeting of March 22, which had two agenda items: to review revisions to District Bidding Policy #322, and 2009-2010 rate structure including facility use fees and lunch pricing.

Mr. Cogswell read aloud for its first reading Board Policy #322 Bidding. A copy of this draft policy revision is posted on the website in the April 2010 Board packet. It was decided that this policy would be reviewed by the Communications Committee at its next meeting.

Mr. Cogswell noted that the Facilities Use Fees policy, which had had a first reading before the Board, was also reviewed at that meeting and referred to the Communications Committee for final review.

Mr. Cogswell reviewed the minutes of the Joint Capital Facilities/Finance Committee meeting of March 31. He noted that the RMS HVAC bid needed to be adjusted and a reapplication made for funds. The amount to be voted on is included in the 2010-2011 budget and the required public hearing on this matter was held on March 1. He made the following motion, which was voted on by the Board.

The Board voted 9-0 to authorize District administrators to pursue financing through Qualified School Construction Bonds (QSCB) in the amount of \$667,234 for the purpose of funding the Rundlett Middle School (RMS) HVAC project. This authorization is in addition to the prior authorization issued on May 27, 2009 for financing through QSCB in the amount of \$3,680,000, which was also for the purpose of funding the RMS HVAC project. This incremental authorization of \$667,234 will fully fund the total project cost of \$4,347,234 (motioned by Mr. Cogswell, seconded by Dr. Fleming).

Clint Cogswell read the following resolution regarding the useful life of the RMS HVAC system, which was voted on by the Board.

The Board voted 9-0 to approve the following resolution:

Resolved: that the expected useful life of the improvements to the Rundlett Middle School HVAC System to be financed with the proceeds of (1) the \$3,680,000 borrowing authorization by the resolution of the Board passed May 27, 2009 and (2) the \$667,234 borrowing authorized by the resolution of the Board passed April 5, 2010 for a total of \$4,347,234 borrowing authorized is hereby determined to be in excess of 30 years (moved by Ms. Bonk, seconded by Mr. Casko).

Budget Update on Health Insurance

Mr. Prince reported on the current status of District health insurance premiums. In the fall of 2009, the District received the Guaranteed Maximum Rate (GMR) increase for health insurance premiums from the Local Government Center/Anthem for the 2010-2011 school year. The GMR would be 19.8%.

Based on this dramatic increase, the Board directed the administration to have the District's health insurance advisor, IPG Benefits, conduct a formal request for proposal bidding process to all insurance carriers within the state.

Marsha Dixon and Kirsti Karpawich of IPG Benefits analyzed the information and recommended in January 2010 that the District consider changing carriers to SchoolCare/CIGNA. Their coverage plans were the same, their network coverage area was greater, and the pricing schedule was considerably less when compared to the premiums with the new GMR. Based on current enrollments, including retirees, the total savings for both parties were in the neighborhood of \$913,000. This would also represent a savings to the Concord taxpayer. He presented a breakdown of annual savings per employee, per plan:

<u>JW</u>	
Single:	\$201.63
2-Person:	\$403.26
Family:	\$543.81
<u>POS</u>	
Single:	\$40.02
2-Person:	\$80.04
Family:	\$108.13
<u>HMO</u>	
Single:	\$68.37
2-Person:	\$136.75
Family:	\$184.60

He noted that, depending on the plan an employee had, savings of \$40/year to \$543/year could be realized with this switch.

Because the District collective bargaining agreements all contain language that specifically mentions "Anthem" as the health insurance provider, it was necessary that in order to successfully switch carriers, the bargaining units would need to sign a Sidebar Agreement, which would state that a) the move could be made upon mutual agreement, and b) it would have to be for a period of two years. Anthem does not allow clients to return to their plan for two years should they leave the plan.

Beginning in late January, Mr. Prince notified each leadership team of this opportunity. He met with the NEA groups collectively in mid-February, together with representatives of IPG and Board member Jack Dunn. The administration put forward its plan for their review and consideration. During this time, Mr. Prince also discussed this with the three UAW groups (Bus Drivers, Food Service and Custodians) and the Administrators and Maintenance/Transportation groups.

In the meantime, the District facilitated an informational session with School Care, CIGNA and IPG Benefits. Leadership members of all groups were invited to this meeting to ask questions, compare CIGNA coverage and pricing to Anthem's, and to address any other topics of discussion.

Very positive feedback was received from the non-NEA groups, and a signed Sidebar was received from the Maintenance/Transportation group. As the administration was involved in negotiating CBAs with the UAW groups, their representative indicated the parties were interested.

The District is now attempting to move to SchoolCare all those non-NEA affiliated units. IPG Benefits asked SchoolCare to see if moving only a portion of our membership would impact the premiums. They replied that the premiums would be increased by 6% for this smaller group. Although in some cases the premiums would still be less expensive than those projected by Anthem, time was becoming a factor. An approaching deadline would constrain these groups from conducting membership meetings.

Representatives from SchoolCare had advised the administration that its deadline for notification was Friday, April 2. In order for it to open this account and in order for the Human Resource Department to ensure a seamless transition, it was imperative that a decision be rendered by this date.

On Tuesday, March 30, District counsel Ed Kaplan and Mr. Prince met once again with the NEA groups, indicating a need to know whether they would be agreeing to move. They insisted on negotiating other health insurance-related provisions. Mr. Kaplan indicated to these groups that the Board was not going to discuss anything other than the switching of carriers, as stated in the Sidebar.

Mr. Prince notified the NEA that the deadline to respond was Friday, April 2 at 5:00 p.m., but did not receive a reply by that time. Because of the NEA's refusal to speak only to the original proposal of a change in carriers, it was determined that the District would pursue the non-NEA groups. Mr. Prince noted that he would learn in one day whether that will be a possibility.

Jack Dunn read a prepared statement into the record.

Exactly one year ago we began a collaborative effort of faculty and staff leadership, administration, and School Board to review our current healthcare offerings. Our purpose was simply to take our existing benefits and source them competitively.

To help facilitate this analysis, we hired IPG Consultants, and worked with Marsha Dixon and Kirsti Karpawich, whose inclusive representation of all stakeholders and detailed analyses have been instrumental in achieving the outcomes that bring us here tonight.

The efforts yielded some fantastic results, which include:

- A change from self-funded to fully-funded, which significantly reduced the risk to taxpayers. (June 15, 2009 Board Meeting)
- A change in our funding platform, resulting in a 17% decrease in employee premiums for the 2009-2010 School Year.
- A small budget reduction by switching from an expected self-funded to a fully-funded plan. (June 15, 2009 Board Meeting)

For the 2010-2011 renewal year, we received an estimated premium increase of 19.8% (finalized at 18.1%) from our existing carrier, Anthem, from Local Government Center (LGC HealthTrust). Due to contractual language in all of the Collective Bargaining Agreements (CBAs) that restricts our coverage to Anthem only, we were limited in our ability to optimize our plan features and costs. With this understanding, we proceeded to source our plan in the open market, and to collaborate with the respective leadership on reviewing the results with an eye toward potentially changing carriers. With interest from a majority of the Collective Bargaining Unit (CBU) leadership, IPG put together a comprehensive Request for Proposal (RFP) that stated our plan design requirements.

The result netted the following from Cigna's SchoolCare program:

- Increase in benefits, a few of which include:
 - Retirees 65 years and older would have a plan design similar to what they currently have and would have saved \$690.48 a year on premiums with SchoolCare versus the LGC HealthTrust. For those on fixed incomes this is a major savings.
 - Cover PT (Physical Therapy), OT (Occupational Therapy), and ST (Speech Therapy) expenses at 100%, which meets the current benefit.
 - The HMO and in-network POS and Open Access 100+ plan have access to hospitals all over New England on an In-Network basis. Most importantly, if someone wishes to use a Boston-based facility or physician with the Open Access 100+, POS, or HMO plan, an employee could do this. Under the current structure, the In-Network benefit for the POS and the HMO plans includes only NH and bordering towns.
 - Employee and taxpayer proposed savings of \$916,465.02
 - A guaranteed maximum rate increase of 10% for the second year.
- This proposal is only a two-year program, after which it reverts back to current contract language.

A meeting was set up in February with leadership of the respective CBUs to allow them to understand the proposed benefits and ask questions about how the various plans compared to the existing plans. This information was promised and delivered before the February vacation in order to leave enough time for all members to digest the information. If leaders felt this was a worthy proposal, they were asked to work with administration in setting up meetings for their members. Over the past several weeks, meeting requests from a majority of the CBUs and commitments to move forward were received.

The deadline to commit to these benefits and savings by switching carriers from Local Government Center (LGC HealthTrust) to SchoolCare (Cigna) was Friday,

April 2. The savings were based on all 997 active employees and retirees switching to SchoolCare. In order for this to happen, each bargaining unit had to agree.

Unfortunately, that deadline has passed without a response from CEA, CEAA, and CEOPA leadership. I had hoped leadership would have embraced the opportunity to work collaboratively with the District and the other CBUs on achieving these benefits for everyone. I'd like to take this opportunity to thank the leadership and members of the other five CBUs, who fully recognized the advantages of switching insurance carriers and came on board with the plan. I'd also like to express my regret that they will not be able to realize those advantages, due to the lack of response from the three NEA-associated unions, which results in the forfeiture of taxpayer and employee savings.

Two weeks ago, NEA President Dennis Van Roekel spoke in front of a U.S. House Appropriations Committee on the subject of federal education funding. In his remarks, he noted, "We have received many first-hand reports from our affiliates about the devastation facing public education in the next budget cycle." He goes on to name specific examples from around the country: North Carolina projected to lose more than 6,000 education jobs next year; in Indiana, up to 5,000 teacher layoffs anticipated; projections from California of as many as 20,000 education layoffs.* Yet that sense of urgency does not appear to have filtered down to the NH NEA, when Lorri Hayes, UNISERV Director of NEA, can comment, "A switch to SchoolCare will provide both money saving opportunities for the employees and the School District and a better health insurance plan," and then dismiss those advantages, saying, "We are certain our members will need more."

Again, emphasizing that this temporary carrier switch does not decrease benefits, but rather increases benefits and reduces costs at the same time, and understanding the economic realities of today, I, as a representative of the taxpayers of Concord, do not have the luxury of passively accepting this outcome. These are Concord faculty and staff who have lost out on better benefits at a lower cost, and Concord taxpayers who will miss out on the savings. By the way, about forty-five percent of District employees are also Concord residents, so they lose on both counts.

I hope you accept my comments tonight as my sincere attempt to follow through on a promise I made when I ran for this Board - that I would do my best to communicate with union leadership from the School Board level in a manner that was direct, honest, and collegial. We had a great opportunity here to make a temporary change to our insurance carrier. It was a temporary, two-year, simple change that was advantageous for all stakeholders. CEA, CEAA, and CEOPA leadership chose to let that opportunity go right on by.

Finally, it was my greatest hope that this year-long, in-depth analysis of our healthcare offerings would yield some positive results that would benefit everyone. Knowing that healthcare accounts for 13% of our budget and that for the

upcoming 2010-2011 year we had to pull from the reserve savings account (approximately \$300,000) to afford our healthcare premium contribution without causing an impact to taxpayers, it would have been truly wonderful to offer an increase in benefits with a savings of \$916,465.02 (in the first year) just by changing carriers for two years. I want to thank everyone who was involved this past year: the administration, especially Larry Prince and Michele Croteau, IPG Consultants Marsha Dixon and Kirsti Karpawich, and my fellow Board members for believing in this endeavor.

Although I am disappointed tonight by the lack of leadership of a select few, I will continue to reach out and explore the important subjects where I feel I can maximize the Board's positive impact both educationally and economically.

Ms. Ardinger thanked Mr. Dunn for working with District administrators to search for health insurance savings without reducing the level of benefits to employees. She noted that three of the unions took the offer as an opportunity to try to renegotiate the contracts, which were signed last year and have two years left on their terms, and which also gave across-the-board salary increases to employees. She noted that despite the rising costs of salaries and benefits, the Board remains committed to keeping the tax rate flat next year, and has cut the budget in many places. The Board intends to pay for insurance increases by drawing from reserve funds. She thanked Mr. Prince and the IPG consultants for their work in devising health insurance plans that would actually decrease monthly health insurance premiums to District employees.

She noted that she could only surmise and feel saddened that a deep-seated culture of suspicion is behind the refusal by the unions to agree to a win-win situation for both employees of the School District and Concord taxpayers. She stated that the Board will continue to look for ways to cut costs, and thanked employees who were willing to make the change and save the District and employees a combined total of a little under a million dollars next year.

Mr. Dunn noted that every 1% increase in the health insurance premium represents \$70,000.

Agenda Item VIII. Curriculum and Instruction

Eric Williams reported on the instructional section of the Joint Instructional/Finance Committee Report meeting on March 1. On that date, Superintendent Rath led the committee on an exercise in the complex process of class scheduling at the high school. The committee asked the administration to provide middle school and high school class size research for its further review.

The Instructional Committee also met on March 10 to discuss partnering with Concord Hospital on Project Search, a program for special education students aged 19 to 21 that will provide them long-term vocational training opportunities. The partnering proposal was approved at the Board meeting on March 10. The cost of a special education teacher

will be partially funded by sending district tuition. The partners in the project have guaranteed that if there isn't sufficient tuition to cover this cost for the initial year of the program, they will pay the remainder, resulting in a cost of \$0 to the District next year.

Agenda Item IX. Joint Finance/Capital Facilities

Mr. Dunn presented the Capital Facilities portion of the report of the Joint Capital Facilities/Finance Committee meeting of March 31. He discussed the process for the sale, salvage and disposition of the Kimball block properties. A full Board vote on a motion made by Dr. Fleming in committee was not required, but it was agreed that the language of that vote would be revised to more accurately reflect his intent.

Mr. Dunn reviewed the committee's discussion regarding the relocation of the Central Office.

The Board voted 9-0 to approve the relocation of the Central Office to Dewey School before the Morrill building is demolished (motioned by Mr. Cogswell, seconded by Mr. Dunn).

It was noted that the Superintendent has sent a letter informing the abutters of Dewey School about the Board's plans to temporarily relocate the Central Office there. There has been no negative feedback from the neighbors. Mr. Cashman reiterated that relocating Central will cost \$167,000 in the first year, taking leased space would result in a \$22,000 savings in the first year, followed by additional costs of \$35,000 per year for the remaining years of the lease. Mr. Dunn thanked the EPA for working with the District through the abatement issue to result in these savings. The Board has budgeted \$150,000 in the 2010-2011 budget for changes to make Dewey usable as Central Office, including a conference room, partitions and a handicapped accessible bathroom.

Mr. Williams updated the Board on the March 25 meeting of the "Green" Committee, listing potential building features that will be investigated, including hybrid buses, rainwater harvesting to irrigate shrubbery and community gardens, school gardens, ultra-low-flow fixtures, a tighter building envelope with r40 in walls and r60 in ceilings (currently proposed at r20 and r25), daylighting, waterless urinals, photovoltaic windows, pervious pavement for parking, driveways and sidewalks, recycling and composting of food waste and solar-assisted hot water.

Agenda Item X. Negotiations

Jennifer Patterson reported on the Negotiations Committee meeting of March 19. She noted that Mr. Prince has worked particularly diligently on negotiations, resulting in tentative agreements with the Food Service and Custodian bargaining units. These two CBUs are currently bringing the proposed agreements to their membership. The remaining two groups are Transportation and Administrators.

Agenda Item XI. Other Business

There was no other business.

Agenda Item XII. Calendar of Meetings

Superintendent Rath reviewed the April meetings, highlighting the community meeting on the elementary consolidation on Tuesday, April 20 at Broken Ground School to view architectural drawings and elevations.

Agenda Item XIII. Public Comment

There was no public comment.

Agenda Item XIV. Adjournment

The Board voted 9-0 to adjourn (moved by Mr. Casko, seconded by Mr. Dunn).

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Clint Cogswell, *Secretary*

Board of Education
Concord School District
May 3, 2010
Monthly Meeting

Board members present: Jennifer Patterson, *Vice President*, Laura Bonk, Chris Casco, Clint Cogswell, Jack Dunn, Bill Glahn, Kevin Fleming, Eric Williams,
Absent: Kass Ardinger, Daniel Reinemann (student representative)
Administrators: Chris Rath, Rob Prohl, Matt Cashman, Larry Prince, Michele Croteau

Agenda Item I. Call to Order

In the absence of Kass Ardinger, Board Vice President Jennifer Patterson called the meeting to order at 7:10 p.m.

Agenda Item II. Approval of Agenda

The Board voted 8-0 to approve the agenda (motioned by Eric Williams, seconded by Jack Dunn).

Agenda Item III. Public Comment

There was no public comment.

Agenda Item IV. Recognitions

The following individual was recognized by the School Board for her notable volunteer efforts in the schools on behalf of the children of Concord. The Board acknowledged her contributions with the annual Champions for Children Award:

Concord High School	Linda Fowler
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Superintendent Rath introduced and congratulated the recipients of the Distinguished Educator Awards for their exemplary work and dedication to the children of the District:

Broken Ground	Matthew Finney
CHS	Laurie Gordon
	John Hubbard
	Jane Voth-Palisi
Dame	Sharon Sorette

Kimball Walker
Rundlett Middle School

Rachel Carter
Sandi Keyes
Katherine Weeks
Susan Gamache

Superintendent Rath noted the United Way Awards of Excellence, which are included in the May 2010 Board book.

Agenda Item V. Approval of Board Minutes

Ms. Patterson briefly reviewed the minutes of the April 5, 2010 Board meeting.

The Board voted 8-0 to approve the minutes of the April 5, 2010 regular monthly meeting (moved by Bill Glahn, seconded by Mr. Dunn).

Agenda Item VI. Personnel

Leave of Absence

The Board voted 8-0 to approve professional leaves of absence for Tracy Renaud and Barbara Jobin as presented (moved by Clint Cogswell, seconded by Chris Casko).

Staff Nominations

Jennine Mann, Speech Language Pathologist, District, \$53,777 rate of M+30-6, one year only. New position – reallocation of 30% Teacher of the Hearing Impaired vacancy, plus 20% of Cathy Miller’s Teacher of the Hearing Impaired position (resignation) and 50% reallocation of ARRA and District funding for Reading and Speech services for special education students at Strong Foundation.

Adrienne Shoemaker, Teacher of the Visually Impaired, District, \$12,376 rate of 30% of B-3: 40% 1st semester; 70% 2nd semester only, 09-10; 30% 08-09. This is in addition to Adrienne’s current 40% contract. The position was previously filled through contracted services.

Barbara Jobin, Special Education/Project Search Teacher, Concord High School, \$71,456 rate of M-14 one year only. New position - guaranteed funding from Vocational Rehabilitation in first year if tuitions do not cover cost.

Thomas Mungovan, Graphic Arts Teacher, Concord High School, \$35,044 rate of 67% of B-8. Tom replaces Nancy Gaudet (67% of B-12 = \$41,460) – resignation.

Melissa McCaffrey, Grade 6 Teacher, Rundlett Middle School, \$55,986 rate of M-8, one year only. Melissa replaces Tracy Renaud (M-13 = \$68,510) – LOA.

Tracy Renaud, Title I Mathematics Teacher, Rundlett Middle School, \$34,255 rate of 50% of M+30-13, one year only. Tracy replaces Daniel Wilczewski (50% of M+30-9= \$30,204) –

one year only. Tracy is requesting a 50% leave of absence from her full-time classroom teacher position. Federal Funds.

Daniel Wilczewski, Mathematics Teacher, Rundlett Middle School, \$60,407 rate of M+30-9. Dan replaces Leslie Schuster (M-14 = \$71,456) – resignation.

Brittany O'Bryant, Classroom Teacher, Broken Ground School, \$36,833 rate of B-1, one year only. Brittany replaces Ember Stokes (B-6 = \$47,884) – LOA.

Danielle Castonguay, Classroom Teacher, Kimball Walker School, \$45,673 rate of B-5. Danielle replaces Jessica Ellis (M-7 = \$53,777) – resignation.

Carole Lewis, Grade 5 Teacher, Kimball Walker School, \$45,673 rate of B-5, one year only. Carole replaces Carol McCarthy (M+30-13 = \$70,720) – LOA

The Board voted 8–0 to approve the staff nominations as presented (moved by Kevin Fleming, seconded by Mr. Cogswell).

Agenda Item VII. Finance

Mr. Cogswell reviewed the minutes of the April 21 meeting, at which the Committee reviewed the Food Service program budget and bonding for the elementary schools project.

Mr. Dunn read a joint press release from the School Board and the eight Concord School District bargaining units announcing the agreement on the part of union employees to sign a two-year sidebar agreement to make a change in health insurance carrier from Anthem Blue Cross/Blue Shield, administered by LGC HealthTrust, to SchoolCare, administered by Cigna, starting July 1, 2010 and ending June 30, 2012. It is estimated that this switch will save the District and District employees an estimated \$816,000 in the first year. The HMO plan contributions by employees of all bargaining units, excluding the CEA, will be reduced from 10% to 8% and the District contribution will be increased from 90% to 92% in the second year of the sidebar agreement. SchoolCare has guaranteed a second-year premium of no more than 10%.

Ms. Patterson, Mr. Casco and Mr. Glahn thanked all parties involved for their efforts to make this change.

Agenda Item VIII. Curriculum and Instruction

Eric Williams reported on the Instructional Committee report meeting of April 12. At that meeting, the committee discussed the District AYP results; the AIMSweb program, a monitoring system for continuous assessment of student learning; and the special education policy manual. Superintendent Rath reviewed the school naming policy. Director of Physical Education and Sport Steve Mello described the RMS Nordic Ski program, and the committee agreed it met District standards to be considered as an interscholastic sport.

The Board voted 8–0 to approve the RMS Nordic Ski program as an interscholastic sport (motioned by Mr. Williams, seconded by Mr. Casko).

The Board voted 8–0 to approve the addition of .4 of an FTE World Language position at Rundlett Middle School (motioned by Mr. Williams, seconded by Mr. Casko).

Agenda Item IX. Capital Facilities

Mr. Dunn presented the report of the Capital Facilities committee meeting of April 14, a followup to the Concord Boys & Girls Club staff presentation at the April 5 Board meeting. The committee discussed the possibility of allowing the Club to build a new facility on the Broken Ground site, and also recommended the Club review the buildings that will be vacated for suitability for their programs.

Mr. Dunn provided an update of the Building Committee meeting on April 14, including a presentation by the architects of the latest elevations of the new buildings, interior finishes, samples of gymnasiums and performance spaces.

Mr. Dunn commented that Dr. Russ Todd's recent presentation to District staff on "libraries of the future" was excellent. Superintendent Rath described highlights of his presentation, specifically that librarians should be considered lead teachers, developing projects that will engage children using a variety of different media. She noted that Dr. Todd is interested in what the District is doing and has asked to remain involved in the development of these ideas. Mr. Williams noted that what Dr. Todd described was very much in line with what the Building Committee had been discussing regarding the media centers. He noted the need for future training for library/media center staff as the emphasis changes to pedagogy rather than maintaining a catalog and distributing resources. He noted that students are using electronic devices nearly every waking hour – except in school, and reiterated Dr. Todd's recommendation to encourage the use of these devices in a structured and guided way, to enable students to learn ethical uses of these devices and get the most out of them.

Mr. Williams reviewed the work of the Green Committee, specifically the CHIPS checklist, noting that the District is well prepared to qualify for the additional 3% building aid available for "green" design. He noted remaining work that remains in some areas. The committee highlighted two particular areas of continuing discussion: the fuel sources for the three new buildings, and whether to superinsulate the buildings, as the architects need to know this now. The Green committee will make its final recommendations to the Building Committee on Wednesday, after which the joint Building Committee/Capital Facilities committee will make recommendations to the full Board for votes.

1. Fuel sources – establishing either a natural gas boiler or hooking up to Concord Steam. In either case, members of the committee think it is important to build space into the buildings for the installation of natural gas boilers if needed in the future. If the Board chooses Concord Steam as its fuel source, there is no need for a

boiler room. The committee was divided, with some favoring steam at the Kimball site as there is a steam line at the property boundary. For Conant, the discussion was mixed, due to the expense of running the steam line the greater distance.

2. Superinsulation – current design baseline is r24 in the walls and r31 in the roofs. Superinsulation would increase those values to r40 in the walls and r60 in the roofs, increase the thickness of the walls and enlarge the building footprints. The payback period for the capital cost for increasing the insulation values in the walls ranged from 30 years to 80 years. No one on the committee felt this was a worthwhile investment. The payback period for the capital cost for increasing the insulation value in the roof ranged from 16 to 30 years. The committee did not reach consensus to recommend this.

Mr. Dunn provided an update on the Community Outreach meeting at Broken Ground in April, which drew about 50 Concord residents. Most of the turnout was for the new Dame/Eastman and Conant Schools, and his sense was that people were pretty excited about these schools.

Agenda Item X. Negotiations

Jennifer Patterson reported on the Negotiations Committee meeting of May 3, and the committee's recommendation to the Board of approval of two contracts: UAW Food Service and Custodians. UAW Food Service is comprised of 35 people, most of them part-time. The new contract involves a percentage increase to the salary scale over three years (2010-2011, 2011-2012 and 2012-2013) of 2.75% in the first year, 2.5% in the second year, and 1.75% in the third year of the contract, a total of a 7% salary increase. Another change included a reduction in call-in pay. The group has access to a single health insurance plan only, which saves the District money.

The Board voted 8-0 to approve the three-year UAW Food Service contract (2010-2011, 2011-2012 and 2012-2013) (motioned by Mr. Cogswell, seconded by Mr. Casko).

The Custodians bargaining unit includes 45 people. The new contract involves a percentage increase to the salary scale over three years (2010-2011, 2011-2012 and 2012-2013) of 2% in the first year, 2% in the second year, and 2% in the third year of the contract, a total of a 6% salary increase. Another change is a reduction in the call-in pay minimum and in the custodians' retirement benefit from the current requirement of five years of service to 10 years, with a minimum age of 55. Mr. Prince noted that custodians, unlike UAW Food Service workers, have access to two-person and family health insurance plans, which accounts for the difference in the three-year overall salary increase.

The Board voted 8-0 to approve the Custodians contract (motioned by Mr. Glahn, seconded by Mr. Dunn).

Agenda Item XI. Other Business

Superintendent Rath spoke about the required change request to the DOE Bureau of School Approval and Facilities Management to retire the Rumford School ID number. This change will also affect AYP results, although exactly what the changes will be has not yet been determined by DOE.

The Board voted 8-0 to approve the plan to have Kimball Walker students move to Rumford School next year, and have Rumford School students either remain in that building or move to Conant or another District school, as needed. The form for the termination of Rumford School will be submitted to the NH DOE. The ID number of the Rumford School building will become the ID number of the Kimball Walker School (motioned by Mr. Dunn, seconded by Mr. Casco).

Agenda Item XII. Calendar of Meetings

Superintendent Rath reviewed the May meetings, highlighting the May Finance and Communications meetings.

Agenda Item XIII. Public Comment

There was no public comment.

Agenda Item XIV. Adjournment

The Board voted 8-0 to adjourn (moved by Mr. Dunn, seconded by Mr. Casco).

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Clint Cogswell, *Secretary*

Board of Education
Concord School District
June 7, 2010
Regular Monthly Meeting

Board members present: Kass Ardinger, *President*, Laura Bonk, Chris Casco, Clint Cogswell, Jack Dunn, Bill Glahn, Kevin Fleming, Eric Williams, Jennifer Patterson, Daniel Reinemann (student representative)

Administrators: Chris Rath, Rob Prohl, Matt Cashman, Larry Prince, Michele Croteau

Agenda Item I. Call to Order

The meeting was called to order at 7:00 p.m.

Agenda Item 2. Approval of Agenda

The Board voted 9–0 to approve the agenda (motioned by Jennifer Patterson, seconded by Kevin Fleming).

Agenda Item 3. Public Comment

There was no public comment.

Agenda Item 4. Recognitions

Concord School District Retirees

Superintendent Rath explained that the Administration and School Board annually at the June Board meeting celebrate the achievements of retiring staff who have been with the district for 10 or more years. This year's retirees represent a combined 180 years of service. They are, listed alphabetically:

Linda Baker, 31 years – *Classroom Teacher*; Rick Blodgett, 13 years – *Bus Driver*; Bill Bradley, 24 years – *Program Assistant*; Margaret Callanan, 16 years – *Classroom Teacher*; Fran Chevrefils, 19 years – *Classroom Teacher*; Karen Daly, 31 years – *Transportation Coordinator*; Deanna Descoteaux, 15 years – *Reading Recovery Teacher*; Sue Gagne, 28 years – *Instructional Assistant*; Teri Grant, 28 years – *Reading Specialist*; Annette Larocque, 25 years – *Administrative Assistant*; Stan Lloyd, 20 years – *Guidance Counselor*; Noreen Waters, 26 years – *Classroom Teacher*; Barbara Willis, 23 years – *Classroom Teacher*

Ms. Ardinger read a recognition of Daniel Reinemann, thanking him for his service this past year as student representative to the Board.

Daniel thanked the Board and reported on significant events at the high school: Concord High had a very successful levee the weekend prior; final exams will start this Friday for underclassmen; and Graduation will be held on June 19, at 10:30 a.m. at Memorial Field.

Superintendent Rath thanked Roger Phillips for his service as Clerk of the School Board for many, many years. She also noted that Beaver Meadow School teacher Chris LeBrun was selected as VFW Teacher of the Year. She announced that teacher Kathy Donovan is finalist for the Teacher of the Year award.

Agenda Item 5. Approval of Board Minutes

Ms. Ardinger briefly reviewed the minutes of the regular monthly meeting on May 3, 2010.

The Board voted 9-0 to approve the minutes of the May 3, 2010 regular monthly meeting as corrected (moved by Dr. Fleming, seconded by Bill Glahn).

Agenda Item 6. Personnel

Leave of Absence

The Board voted 9-0 to approve a 20% leave of absence for Sherry Burbank (moved by Mr. Glahn, seconded by Chris Casco).

Staff Nominations

June Adinah, Speech-Language Pathologist, Concord High School, \$19,669 rate of 30% of M-12. This is in addition to June's 40% Speech-Language Pathologist position. June replaces Jon Clancy (30% of M-12 = \$19,669) – resignation

Sherry Burbank, Peer to Peer Teacher, Concord High School, \$14,291 rate of 20% of M-14 one year only. Sherry filled this position one year only 2009-2010 and is requesting a leave of absence from 20% of her Special Education Coordinator position at Concord High School for 2010-2011.

Jocelyn Small, Speech-Language Pathologist, Concord High School, \$17,385 rate of 30% of B-4. This is in addition to Jocelyn's 50% continuing CHS Speech-Language Pathologist contract. Jocelyn replaces Jonathan Clancy (30% of M-12 = \$19,669) - resignation

Nancy Wiggin, Mathematics Teacher, Concord High School, \$14,291 rate 20% of M-14. This is in addition to Nancy's 40%, one year only, CHS Math position. Position reallocated from CHS Art, not filled 2009-2010.

Chantel Bonner, Language Arts Teacher, Rundlett Middle School, \$51,566 rate of M-6. Chantel replaces Jessica Pickowicz (M-4 = 47,146) – resignation

Gabriel Cohen, Technology Teacher, Rundlett Middle School, \$29,098 rate of 50% of M-9. Position was filled one year only 2009-2010. This is in addition to Gabe's one year only, 50% Music teacher position at RMS.

James Corkum, Language Arts/Social Studies Teacher, Rundlett Middle School, \$44,937 rate of M-3. Jim replaces Margaret Callanan (B-13= \$64,827) – resignation

Lisa Long, Art Teacher, Rundlett Middle School, \$18,417 rate of 50% of B-1. Lisa replaces Neal Hanowitz (50% of M-14 = \$35,728) – resignation

Lindsey Foley, Classroom Teacher, Broken Ground School, \$45,673 rate of B-5. Lindsey replaces Sue Ann Martin (M-14 = \$71,456) – deceased

Brenda Charpentier, Classroom Teacher, Kimball Walker School, \$49,357 rate of M-5, one year only. Brenda replaces Melissa Noyes (B-11 = 58,933) – LOA

The Board voted 9–0 to approve the staff nominations as presented (moved by Mr. Glahn, seconded by Mr. Casko).

Coaching Nomination

James Corkum, Concord High School JV Football Coach, Concord High School, \$4,420, Step 2, Group 4, 12.0%. Jim replaces David Malay.

The Board voted 9–0 to approve the coaching nomination as presented, with a correction in the salary (moved by Ms. Patterson, seconded by Dr. Fleming).

Summer Hiring Procedures

The Board voted 9–0 (moved by Clint Cogswell, seconded by Jack Dunn) to authorize the administration to hire new staff to fill previously approved positions during the summer months and present their names for confirmation at subsequent Board meetings. (The date of confirmation by the Board is considered the official date of hire.)

Agenda Item 7. Finance

Mr. Cogswell presented the report from the May 17 Finance Committee meeting. The District's bond rating was increased from Aa3 to Aa2. The committee discussed bonding and the difficulty of going out to bond with pending litigation. He discussed the votes that had been taken by the committee.

VOTE 1:

The Board voted 9–0 to approve the following resolution (motioned by Mr. Cogswell, seconded by Mr. Dunn).

RESOLVED: that the expected useful life of the Dame/Eastman Elementary School, Conant/Rumford Elementary School, Kimball/Walker Elementary School and the Administration Building projects to be financed with the proceeds of the \$62,539,605 borrowing authorized by the resolution of the Board passed December 22, 2009 is hereby determined to be in excess of seventy-five (75) years.

VOTE 2:

The Board voted 9–0 to recommend to the full Board the release of up to \$180,000 from the Maintenance and Building Renovations Trust to fulfill the fire and safety requirements of the City of Concord’s Fire Department (motioned by Mr. Cogswell, seconded by Mr. Casco).

Ms. Croteau discussed the federal requirement that the Food Service Program be made whole by year end.

The Board voted 9–0 to recommend to the full Board the transfer of up to \$7,000 to the Food Service Program at year end to comply with federal requirements (motioned by Mr. Cogswell, seconded by Dr. Fleming).

Mr. Cogswell reported on the Finance Committee meeting of June 2, and made the following motion for the short-term note.

The Board voted 8–1 (Bonk voted nay) to authorize Business Administrator/Treasurer Michele Croteau to sign the appropriate documents for the Bond Bank (motioned by Mr. Cogswell, seconded by Mr. Casco). BAN for the elementary project – January 21st maturity date.

Ms. Croteau commented on the restrictions and guidelines of the bonding for the RMS HVAC project.

The Board voted 9–0 to approve the following resolution (motioned by Ms. Ardinger, seconded by Eric Williams).

(1) That under and pursuant to the Municipal Finance Act, Chapter 33, N.H.R.S.A., as amended, the New Hampshire Municipal Bond Bank Law, Chapter 35-A, N.H.R.S.A., as amended, and other laws in addition thereto, and to votes of the School Board duly adopted on May 27, 2009 (\$3,680,000) and April 5, 2010 (\$667,234) there be and hereby is authorized the issuance of a State Guaranteed Qualified School Construction Bond of the District (the “Bond”) in the principal amount of \$4,347,234, in order to finance the costs of the Rundlett Middle School HVAC Project (the “Project”), which Bond shall be sold at the price of par to the New Hampshire Municipal Bond Bank (the “Bank”).

(2) In connection with the sale of the Bond to the Bank, the School Board is authorized to execute and deliver a Loan Agreement between the District and the Bank, which Loan Agreement shall be in substantially the form presented to this meeting, with such changes thereto as the Treasurer shall determine to be in the best interests of the District (the “Loan Agreement”).

(3) The Bond shall be dated as of its date of issuance, shall bear such rate or rates of interest, mature at such times and in such amounts, be subject to redemption and contain such other terms and conditions as set forth in the Loan Agreement. The form of the Bond shall be substantially in the form set forth as Exhibit B to the Loan Agreement and otherwise in such manner and form as the signatories shall approve by their execution thereof. The Bond is hereby

designated as a "Qualified School Construction Bond" within the meaning of Section 54F of the Internal Revenue Code of 1986, as amended (the "Code).

(4) That the Clerk of the School Board and the signers of the Bond are each hereby authorized to take any and all actions necessary and convenient to carry out the provisions of this vote, including delivering the Bond against payment therefor.

(5) That all things heretofore done and all action heretofore taken by the School Board and its officers and agents in its authorization of the Project and its financing are hereby ratified, approved and confirmed.

(6) That the expected useful life of the Project being financed by the Bond is hereby determined to be in excess of twenty (20) years.

Agenda Item 8. Capital Facilities

Mr. Dunn reported on the Capital Facilities meeting of May 19, highlighting the committee's vote to approve Concord Steam as the fuel source at the new school at Conant. The committee further determined to allow space in both the new schools at Conant and at Kimball for the future installation of natural gas boilers in the event they were needed. The second agenda item at that meeting was a discussion of the consultant's recommendation regarding selling and moving the buildings on the Kimball block. Committee members agreed that salvage/demolition was required, as moving the houses is unfeasible due to the numerous utility poles and trees that would have to be taken down at the buyer's expense.

Mr. Dunn reviewed the meetings of the Building committee of May 5, including discussions of superinsulation in the building envelope, irrigation at each of the schools, the salvage/demolition option and the fuel source of the new schools at Conant and Kimball. On May 12, the committee reviewed updated site plans and the overall layout of the building site features, including paving materials, playground equipment, utilities irrigation, drainage, landscaping and the latest Conant elevations, and received an update on commissioning proposals to hire a commissioning agent for the new buildings. On June 2, the committee was presented with cost estimates and the selection of a commissioning agent.

Agenda Item 9. Curriculum and Instruction

Mr. Williams reported on the meeting of the Instructional Committee on May 24 and made the following motion regarding a request for science materials:

The Board voted 9-0 to approve the purchase of the new science unit for Grade 4, Adaptation and Variation, at the expense of up to \$13,000, to be taken from funds in the Instructional Trust (motioned by Mr. Williams, seconded by Mr. Casko).

Mr. Williams read aloud Policy #625 Special Education Manual, for its first reading.

Mr. Williams reported on the Instructional Committee's discussion of high school class size research and the many strategies available to improve student achievement. The committee suggested that teachers be surveyed for their ideas about improving student achievement.

Agenda Item 10. Negotiations

Ms. Patterson discussed the UAW Transportation contract, a bargaining group with 45 members. The new contract provides a 2.50% salary increase in year one, a 1.75% increase in year two, and 1.75% increase in year three for a total increase over the three years of the contract of 6%. The new contract provides one additional paid holiday (Labor Day), bringing the total number of paid holidays to five. Also with this contract, health insurance contributions have been brought in line with other employee groups, i.e. POS to 14% (formerly 15%) and HMO to 10% (formerly 11%).

The Board voted 9-0 to approve the three-year UAW Food Service contract for the contract years 2010-2011, 2011-2012 and 2012-2013 (motioned by Mr. Cogswell, seconded by Mr. Casko).

Ms. Patterson discussed the CAA contract, a bargaining group with 18 members. The new contract provides a 2.75% salary increase in year one, a 2.75% increase in year two, and 1.5% increase in year three for a total increase over the three years of the contract of 7%. The new contract also changed the RMS Special Education Coordinator position to a full-year position.

The Board voted 9-0 to approve the (2010-2011, 2011-2012 and 2012-2013) Master Collective Bargaining Agreement between the Concord School District and the Concord Administrators Association (moved by Mr. Glahn, seconded by Ms. Patterson).

Agenda Item 11. Other Business

Superintendent Rath reviewed the naming process for new elementary schools, referring to Policy #735, Naming of Schools and School Facilities. She noted that suggestions for the new schools are being received.

Superintendent Rath noted that a Board vote is required to set date of the July, 2010 Board meeting as the first Monday (July 5) is a federal holiday.

The Board voted 9-0 to set the date of the July 2010 meeting on July 6, 2010 (motioned by Mr. Casko, seconded by Mr. Dunn).

Agenda Item 12. Proposed Calendar of Meetings

Superintendent Rath discussed the calendar of Board meetings for July.

Agenda Item 13. Public Comment

There was no public comment.

Agenda Item 14. Adjournment

The Board voted 9-0 (moved by Mr. Casco, seconded by Mr. Williams) to adjourn.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Clint Cogswell, *Secretary*

Concord School District
Board of Education
Special Board Meeting
June 21, 2010

Board Members present: Kass Ardinger, *President*, Laura Bonk, Chris Casco, Jack Dunn, Kevin Fleming, Bill Glahn, Jennifer Patterson, Eric Williams

Administrators: Rob Prohl, Michele Croteau

Board President Kass Ardinger called the meeting to order at 5:34 p.m., stating that the purpose of the Special Board Meeting was to vote to affirm two (2) sales; the \$4,347,234 Qualified School Construction Bond (QSCB) for the RMS HVAC Project and the \$5,000,000 General Obligation Bond Anticipation Note (BAN) for the Elementary Consolidation Project. Ms. Ardinger turned the meeting over to Business Administrator Michele Croteau to present information pertaining to the two votes.

Business Administrator Michele Croteau reviewed the history of the RMS HVAC Project and the QSCB. Ms. Croteau then asked for the Board to vote to affirm the QSCB sale of \$4,347,234 through the NH Municipal Bond Bank for the RMS HVAC Project at an interest rate of 5.39%. The interest expense will be reimbursed to the District through a rebate program which will bring the effective rate down to 0% interest.

Before a vote was taken, President Ardinger appointed Board Member Bill Glahn as acting Board Secretary for the Special Board Meeting, as Board Secretary Clint Cogswell would not be in attendance.

The Board voted unanimously 7-0 (motioned by Eric Williams, seconded by Bill Glahn) to affirm the QSCB sale of \$4,347,234 through the NH Municipal Bond Bank for the RMS HVAC Project at an interest rate of 5.39% with a rebate bringing the effective rate down to 0% interest.

Board Member Kevin Fleming arrived after the vote on the QSCB sale at 5:40 p.m.

Board President Ardinger turned the meeting back over to Business Administrator Michele Croteau, who provided background information on the \$5,000,000 BAN. Ms. Croteau was pleased that the District was able to obtain the low interest rate of 0.90% on the BAN.

President Ardinger called for a motion to be made to affirm the sale of the \$5,000,000 BAN. Bill Glahn made the following motion:

Motioned: to approve the sale of a \$5,000,000, 0.90 percent General Obligation Bond Anticipation Note (the "Note") of the District dated June 25, 2010, and

payable January 21, 2011, to Jefferies & Company at par plus a premium of \$0.00.

Further Motioned: that the expected useful life of the school facilities planning project being financed with the proceeds of the Note is hereby determined to be in excess of 20 years.

Further Motioned: that in connection with the marketing and sale of the Note, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated June 9, 2010, and a final Official Statement dated June 16, 2010, each in such form as may be approved by the District Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Motioned: that the consent to the financial advisor bidding for the note, as executed prior to the bidding for the note, is hereby confirmed.

Further Motioned: that the District Treasurer and the Board of Education be, and hereby are, authorized to execute and deliver a material events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the District, which undertaking shall be incorporated by reference in the Note for the benefit of the holders of the Note from time to time.

Further Motioned: that the Board of Education, the District Secretary, and the District Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

The Board voted 7-1, Laura Bonk nay, (motioned by Bill Glahn, seconded by Kevin Fleming) to approve the preceding motion in its entirety as presented.

Board President Ardinger thanked the Board and invited members to sign the paperwork for the \$4,347,234 QSCB for the RMS HVAC project and the \$5,000,000 BAN for the Elementary Consolidation Project after adjournment.

The meeting adjourned 5:50 p.m.

Respectfully submitted,

Bill Glahn, *Acting Secretary*

Michele M. Croteau, *Recorder*

Board of Education
Concord School District
July 6, 2010
Regular Monthly Meeting

Board members present: Kass Ardinger, *President*, Laura Bonk, Chris Casco, Clint Cogswell, Jack Dunn, Bill Glahn

Board members absent: Kevin Fleming, Jennifer Patterson, Eric Williams

Administrators: Chris Rath, Rob Prohl, Matt Cashman, Larry Prince

Agenda Item I. Call to Order

The meeting was called to order at 7:00 p.m.

Agenda Item 2. Approval of Agenda

The Board voted 6-0 to approve the agenda (motioned by Chris Casco, seconded by Laura Bonk).

Agenda Item 3. Public Comment

There was no public comment.

Agenda Item 4. Recognitions

Superintendent Rath welcomed Tom Sica to the administrative team as principal of Rundlett Middle School as of July 1. She noted Jack Champagne for his recognition as Student Recycler of the Year from the Northeast Resource Recovery Association, the School Recycling Club, and New Hampshire the Beautiful. She noted a long list of CHS students who have received scholarships offered through CHS, published to the Board for the first time.

Agenda Item 5. Approval of Board Minutes

Ms. Ardinger briefly reviewed the minutes of the regular monthly meeting on June 7, 2010 and the minutes of the Special Board meeting on June 21, 2010. The June 21 meeting was to affirm the sale of two sets of bonds. The first was \$4.3 million in qualified school construction bonds for the RMS HVAC project with an interest rate of 5.39% and a federal

rebate that will bring the effective rate down to 0%. The second action was a vote of 7-1 to approve the sale of a \$5 million general obligation bond anticipation note for the elementary consolidation project.

The Board voted 6-0 to approve the minutes of the June 7, 2010 regular monthly meeting and the special meeting on June 21, 2010 (moved by Chris Casco, seconded by Jack Dunn).

Agenda Item 6. Personnel

Leave of Absence

The Board voted 6-0 to approve a leave of absence for Tom Crumrine to assume the position of Assessment Coordinator and a medical leave for a CHS teacher (moved by Clint Cogswell, seconded by Chris Casco).

Administrative Confirmation

Andrea Elliot, Assistant Principal, Concord High School, \$93,367, Step III. Andrea replaces Thomas Sica (Step IV = \$94,286) – transfer to Principal position at RMS. Superintendent Rath noted the extensive nature of the interview process, and thanked Clint Cogswell for representing the School Board on the Committee. Mr. Cogswell spoke about the team's visit to Andrea's school in Salem.

The Board voted 6-0 to approve the administrative nomination as presented (moved by Mr. Glahn, seconded by Mr. Casco).

Staff Confirmations

Thomas Crumrine, Assessment Coordinator, District, \$35,360, rate of 60% of B-11, one year only. Tom has requested a leave of absence from 60% of his high school Science teacher position. Tom replaces Chris Demers (60% of M-14 = \$42,873) – LOA to Kimball Walker Assistant Principal. Budgeted at \$42,873

Courtney Beaton, Mathematics Teacher, Concord High School, \$30,392, rate of B-1, one year only. Courtney replaces Amy Bourgeois (151 days at M-8 = \$46,196) – LOA. Budgeted at \$46,196

Erika Borne, Art Teacher, Concord High School, \$17,091, rate of 40% of M-2. This is in addition to Erika's 60% continuing art teacher position. Erika replaces Neal Hanowitz (40% of M-14 = \$28,582) – resignation. Budgeted at \$28,582

Andrew Briers, Social Studies Teacher, Concord High School, \$36,833, rate of B-1. Andy replaces Matthew Fisk (M-9 = \$58,196) – resignation. Budgeted at \$58,196

Nicole Lewis, Mathematics Teacher, Concord High School, \$36,833, rate of B-1. Nicole replaces Katherine Keniston (B-6 = \$47,884) – resignation. Budgeted at \$47,884

Alicia Bordonaro, Health Teacher, Rundlett Middle School, \$40,516, rate of M-1. Alicia replaces Julie Marshall (B-6 = \$47,884) – resignation. Budgeted at \$47,884

Christina Dyer, Social Studies Teacher, Rundlett Middle School, \$20,147, rate of M-1, 1st semester only, prorated 91 days. Christina replaces Robert Brown (91 days at B-13 = \$32,236) – LOA. Budgeted at \$32,236

Wendy Harrison, Sixth Grade Teacher, Rundlett Middle School, \$56,722, rate of B-10. Wendy replaces Lindsey Foley (B-5 = \$45,673) – transfer to elementary. Budgeted at \$45,673

The Board voted 6–0 to approve the staffing nominations as presented (moved by Mr. Casko, seconded by Mr. Dunn).

Coaching Nominations

Jonathan Flower, CHS Varsity Volleyball Coach (Fall), Step 2, Concord High School, \$3,131, Group 6, 8.5%. Replaces: Douglas Oxford

Maegan Johnson, RMS Field Hockey Coach, Step 1, Group 11, 5.0%, Rundlett Middle School (Fall), \$1,842. Replaces: Katherine Weeks

Michael Achilles, CHS Varsity Girls Basketball Coach (Winter), Concord High School, \$5,893, Step 2, Group 2, 16.0%. Replaces: Maria Iozza-Taylor

The Board voted 6–0 to approve the coaching nominations as presented (moved by Mr. Glahn, seconded by Mr. Casko).

Current Vacancies

Five positions were open as of this meeting's date. Superintendent Rath noted the hard work of Rob Prohl, Larry Prince and his staff that made this the smallest list in some time.

Agenda Item VII. Capital Facilities

Chair Jack Dunn reported on the June 30 Capital Facilities Committee meeting. The Building committee brought its discussion of parent drive-through at the new site to the Capital Facilities committee, as it did not reach consensus. The Capital Facilities committee then brought the issue to the full Board as it did not reach consensus. HMFH architects and the City would prefer Option 2, a drive-through, primarily as a safety issue. Ms. Ardinger noted that a Board vote was required regarding whether to have a drive-through (for parents, not buses) at the site or to have no drive-through area. Mr. Dunn noted that the DOE site waiver specified that exiting traffic be right-turn only. There was some discussion of the anticipated numbers of daily car drop-offs and pick-ups.

The Board voted 5–1 (Mr. Cogswell voted nay) to approve Option 2, HMFH's design for a drive-through at the Kimball Site as presented to the Capital Facilities committee (motioned by Mr. Dunn, seconded by Mr. Casko).

Mr. Dunn gave an update on the June 23 and June 30 meetings of the Building Committee, particularly regarding the disposition of the contents of the Kimball block properties. The committee recommended that the process of divestiture of the contents of the properties

be offered to the Heritage Commission (or other governmental agency) as long as this would be done in an orderly manner respectful of the historical properties.

The Board voted 6–0 to direct the administration to explore the possibility of the Heritage Commission administering the divestiture of the assets of the seven Kimball block properties. If the Heritage Commission considers this work to be outside its mission statement, the administration at its discretion may contact other entities for this process. Any organizations thus involved must be licensed, insured and bonded. The timeframe for this action is at the discretion of the administration (motioned by Jack Dunn, seconded by Mr. Casko).

Mr. Cashman suggested that a school board member work with him, the Heritage Commission and/or additional entit(ies) on the divestiture process.

Mr. Glahn commented that consultants Frank Eaton and the Vermont Salvage Company estimated the costs at between \$50,000 and \$250,000 per house simply to move the power lines. It would be extremely difficult to move the buildings. The consultants drew the conclusions that the value of mantel pieces, banisters and other architectural details does not exceed approximately \$2,000. Mr. Glahn indicated he wanted to dispel the notion that the Board is “sitting on a gold mine” regarding the historic value of the properties. He suggested that if anyone in the community can get value for these contents, they should contact the District. He noted that the administration, the Building Committee and the Capital Facilities Committee have been attentive to and thorough regarding these concerns.

Superintendent Rath noted that, if the divestiture process is started and the timeline is too short, the administration would notify the Board that it needs more time.

Mr. Dunn read a portion of the DOE site size waiver regarding stipulations for preserving the history of the Kimball School and the Conant School buildings. The Capital Facilities Committee has discussed reuse of significant architectural components of the existing school buildings, inclusion of discussion of local history of the in the school curriculum, and displays within the school and local libraries, taking last photos of the Kimball and Conant sites, hosting a “Trip down Memory Lane” in the buildings for graduates.

The Board voted 6–0 to direct the administration to satisfy at least the three requirements mentioned in the DOE site size waiver, to discuss and implement commemoration ideas for the current Kimball and Conant schools (motioned by Mr. Dunn, seconded by Mr. Casko).

Mr. Dunn reviewed the public hearings on June 15, June 22 and June 29 on the demolition plans for Kimball School, Conant School and the seven Kimball block properties. He noted that the 49-day wait period for demolition would expire on July 7, 2010.

Mr. Cashman gave a report on the progress of the RMS HVAC project, noting that he expects the project will be 80% ready by the start of school, with a project completion date in October.

Agenda Item VIII. Curriculum and Instruction

Mr. Casko gave the report of the June 14 Instructional Committee meeting, including its discussion of Responsive Classroom and Positive Behavioral Interventions and Supports (PBIS). Ms. Bonk commented on the professionalism of teachers Dawn Morris and Erin Moore in their presentations of Responsive Classroom.

Agenda Item IX. Communications

Ms. Ardinger gave the report of the June 21 Communications Committee meeting and read Policy #332, Bidding for its first reading. There were no comments or requests to send it back to a committee for further work.

The Communications committee also discussed Policy #741 – Facility Use Fees – and made recommendations for revisions, to be drafted by the administration.

Ms. Ardinger presented Policy #625, Special Education Manual for its second reading and called for a vote for its approval.

The Board voted 6–0 to approve Policy #625 with changes as noted (motioned by Ms. Ardinger, seconded by Mr. Cogswell).

There was some discussion of whether first and second readings are actually required.

Agenda Item 11. Other Business

Superintendent Rath gave a report on professional development activities, including a full-day meeting of all the School in Need of Improvement (SINI) teams, a full-day seminar by Michael Shackleford on differentiated instruction, and a 3-day Curriculum Institute to work on specific curriculum projects. A total of about 300 teachers attended these three events.

Agenda Item 12. Proposed Calendar of Meetings

Superintendent Rath discussed the calendar of Board meetings for August. The Planning Board meeting has been moved to August 11.

Agenda Item 13. Public Comment

There was no public comment.

Agenda Item 14. Adjournment

The Board voted 6–0 (moved by Mr. Dunn, seconded by Mr. Casko) to adjourn.

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Clint Cogswell, *Secretary*

Board of Education
Concord School District
August 2, 2010
Regular Monthly Meeting

Board members present: Kass Ardinger, *President*, Laura Bonk, Chris Casco, Clint Cogswell, Jack Dunn, Bill Glahn, Kevin Fleming, Jennifer Patterson, Eric Williams, Daisy Shampy (CHS student representative)

Administrators: Rob Prohl, Larry Prince, Michele Croteau

Agenda Item I. Call to Order

The meeting was called to order at 7:04 p.m.

Agenda Item 2. Approval of Agenda

The Board voted 9-0 to approve the agenda with a change in sequence of items in order to allow Jack Dunn to leave early (motioned by Jack Dunn, seconded by Kevin Fleming).

Agenda Item 3. Public Comment

There was no public comment.

Agenda Item 4. Recognitions

Kass Ardinger introduced CHS senior Daisy Shampy, the Board's new student representative. She is Deerfield's first student representative.

Daisy noted that the CHS graduation ceremony in June was successful and inspiring, and that students are looking forward to the next year.

Ms. Ardinger also recognized sophomore Jonathan Dean, a Boy Scout who recently completed his Eagle Scout work and attended the Board meeting as part of the citizenship component of his badge. Jon described how he had worked with the Audubon Society to construct heat boxes for endangered and injured birds and raised over \$500 for the heat panels. He also built boxes to help revive the kestrel population in Concord. The Board congratulated Jon on his efforts.

Agenda Item 5. Approval of Board Minutes

Ms. Ardinger briefly reviewed the minutes of the regular monthly meeting on July 6, 2010.

The Board voted 9–0 to approve the minutes of the July 6, 2010 regular monthly meeting (moved by Chris Casko, seconded by Laura Bonk).

Agenda Item 6. Capital Facilities

Mr. Dunn gave the report of the Building Committee meeting of July 21, 2010. The committee reviewed components and savings for each new elementary school. The budget for the flooring was reduced by using VCT, but a budget alternative is to use rubber; HMFH's analysis is that because rubber is more durable (50 years) than VCT (15 years), it is cheaper in the long run. Mr. Dunn discussed LED lighting, temperature control and other factors, and noted that total cost estimates are currently more than \$250,000 under budget –this is before the bidding process has begun.

Mr. Dunn excused himself from the meeting.

Agenda Item 7. Personnel

Leave of Absence

The Board voted 8–0 to approve a medical leave for a CHS teacher (moved by Jennifer Patterson, seconded by Clint Cogswell).

Staff Confirmations

Courtney Beaton, Mathematics Teacher, Concord High School, \$36,833 rate of B-1 one year only. Courtney replaces Cynthia Davis (M-14 = \$71,456) – LOA. Budgeted at \$71,456

Edward Bui, ELL Teacher, Concord High School, \$36,833 rate of B-1. New position. Budgeted at \$49,357

Patrick Casey, Health/Life Studies Teacher, Concord High School, \$36,833 rate of B-1. Pat replaces Russell Young (B-12 = \$61,880) – resignation. Budgeted at \$61,880

Christina Cook, Social Studies Teacher, Concord High School, \$14,733 rate of 40% of B-1 one year only. One year only for Curriculum Facilitator. Budgeted at \$19,743

Tyler Ingram, English Teacher, Concord High School, \$27,330 rate of 70% of B-2. one year only. Tyler replaces Elizabeth York (40% of M-14 = \$28,582) and 30% new. This is addition to Tyler's 20% continuing ROPE teacher position. Budgeted at \$43,390

Lisa Long, Art Teacher, Concord High School, \$7,367 rate of 20% of B-1 one year only. This is in addition to Lisa's 50% RMS Art teacher position. Budgeted at \$14,291

Rebecca Malloy, Biology Teacher, Concord High School, \$28,288 rate of 60% of M+30-3. New position. Budgeted at \$29,614

Beverly Martin, Family and Consumer Science Teacher, Concord High School, \$54,513 rate of B-9 one year only. Filling vacancy created by non-renewal for 2010-2011 only. Budgeted at \$54,513

Frances Miller, Out of District Coordinator, Concord High School, \$14,291 rate of 20% of M-14 one year only. Fran replaces Sherry Burbank (20% of M-14 = \$14,291) – LOA. Budgeted at \$13,702

Marilyn Salagaj, Physics Teacher, Concord High School, \$56,722 rate of B-10 one year only. Marilyn replaces Thomas Crumrine (60% of B-11 = \$35,360) – LOA to Assessment Coordinator and 40% one year only for Curriculum Facilitator. Budgeted at \$55,103

Melanie Avlas, Special Education Teacher, Rundlett Middle School, \$36,833 rate of B-1. Melanie replaces Maria Calabrese (B-4 = \$43,463) – resignation. Budgeted at \$43,463

Joanne Casale, Special Education Teacher, Rundlett Middle School, \$40,516 rate of M-1. Joanne replaces Michael Nickerson (B-4 = \$43,463) – resignation. Budgeted at \$43,463

Sheilagh Daly-Zeras, Special Education Teacher, Beaver Meadow School, \$44,937 rate of M-3 one year only. Sheilagh replaces Carolyn O'Connor (M-7 = \$53,777) – LOA. Budgeted at \$53,777

Victoria Arsenault, Preschool Special Education Teacher, Eastman School, \$39,043 rate of B-2. Victoria replaces Jane Fellows (M-7 = \$53,777) – resignation. Budgeted at \$53,777

Heather Hepburn, Classroom Teacher, Kimball Walker School \$36,833 rate of B-1 one year only. Heather replaces Heather Santitto (M-14 = \$71,456) – LOA. Budgeted at \$71,456

The Board voted 8-0 to approve the staffing nominations as presented (moved by Bill Glahn, seconded by Ms. Patterson).

Agenda Item 8. Joint City Council/School Board

Mr. Casco gave the report of the Joint City Council/School Board meeting of July 16, 2010. There were five agenda items:

1. Presentation on Safe Routes to School program by Nik Coates, Rideshare Coordinator/Regional Planner for Central NH Regional Planning Commission.
2. Elementary school buildings. The City expressed interest in the Dame school building. Ms. Ardinger noted that the City had provided a letter with information about the properties, including zoning and assessment values, and that this information will require Board discussion first, followed by a Facilities Committee discussion about the process of identifying re-use of these buildings, followed by Concord community involvement. The Executive Committee will set a Board meeting for the initial discussion.
3. City projects, including a 2012 study commission for Memorial Field. Ms. Shampey asked if CHS sports would be affected if the City moves the field to the other side of the river. Ms. Ardinger noted that it was too soon to tell, and that the

City had not made a final decision about upgrading Memorial Field vs building a new field on the other side of the river. Mr. Casco said it was his impression that the City was considering not investing as much money in renovating Memorial Field, but having a second field.

4. HB 1497 – Charter commission. The filing period will be the same as that for school board. Mr. Glahn noted that the nine-member commission (two members per wards 1, 2, 3, 4 ; two per wards 5, 6, 7, two per wards 8, 9, 10 and three at-large) will make its recommendations for charter changes to be placed on the ballot in the fall of 2011. The commission may be able to change virtually anything in the Charter and will present those changes, if approved by Concord voters, back to the legislature. Charter commission members’ terms are until the recommendations are made.
5. Traffic at new school on the Kimball block. The City requested more information from the School District regarding projected traffic.

Agenda Item 9. Curriculum and Instruction

Mr. Williams reported on the meeting of the Instructional Committee on July 28. The committee discussed three agenda items:

1. The alignment of the social studies curriculum in all schools for grades 3–5;
2. District in Need of Improvement work in the District, including a root cause analysis;
3. Research articles related to identification of factors of high performing students.

The Board voted 8–0 to approve the purchase of \$14,615, up to a total of \$15,881.80 including shipping, with the shipping rate to be determined by the District, of instructional social studies materials, to be taken from funds in the Instructional Trust (motioned by Eric Williams, seconded by Mr. Casco).

Agenda Item 10. Communications

Ms. Patterson presented Policy #332, Bidding, for its second reading and called for a vote for its approval. The policy was read at the last meeting and is printed in the July Board packet, which is posted online.

The Board voted 8–0 to approve Policy #332, Bidding (motioned by Mr. Glahn, seconded by Ms. Patterson).

Agenda Item 11. Other Business

The Board voted 8–0 to set the September 2010 meeting date to Tuesday, September 7 (motioned by Mr. Williams, seconded by Mr. Glahn).

Agenda Item 12. Proposed Calendar of Meetings

Assistant Superintendent Prohl discussed the calendar of Board meetings for August, including the New Teacher orientation luncheon at Concord High school on Thursday, August 5. New teacher orientation is scheduled on Tuesday, August 3.

Agenda Item 13. Public Comment

There was no public comment.

Agenda Item 14. Adjournment

The Board voted 8-0 (moved by Mr. Casko, seconded by Dr. Fleming) to adjourn.

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Clint Cogswell, *Secretary*

Board of Education
Concord School District
September 7, 2010
Regular Monthly Meeting

Board members present: Kass Ardinger, *President*, Laura Bonk, Chris Casco, Clint Cogswell, Jack Dunn, Bill Glahn, Kevin Fleming, Jennifer Patterson, Eric Williams, Daisy Shampy (student representative)

Administrators: Chris Rath, Rob Prohl, Larry Prince, Michele Croteau, Matt Cashman

Guests: Members of the Concord Historical Society history project: Richard Osborne, John Milne, Jim Milliken, Cheryl Bourassa, Geoff Forrester

Agenda Item 1. Call to Order

The meeting was called to order at 7:04 p.m.

Agenda Item 2. Approval of Agenda

The Board voted 9-0 to approve the agenda with the addition of a non public session at the end of the meeting related to the possible acquisition of property (motioned by Jennifer Patterson, seconded by Jack Dunn).

Agenda Item 3. Public Comment

There was no public comment.

Agenda Item 4. Recognitions

Superintendent Rath introduced CHS senior Daisy Shampy, the Board's new student representative. Daisy, Deerfield's first student representative, is originally from South Carolina, moved to New Hampshire four years ago and was the valedictorian of her 8th grade class at Deerfield. She is this year's CHS class president, captain of the CHS varsity tennis team, and a member of the National Honor Society and the National Art Honor Society. Daisy attended Girls State this summer and is the alternate to go to Girls Nation.

Daisy noted that the freshman orientation was a great success, with help from the National Honor Society, and that the Back to School Rally and first day of school went smoothly despite the hot weather. She reported that the CHS football team won its first game of the season.

Superintendent Rath noted a certificate presented to the Concord School District for its continued participation in the NH School Bus Idling Reduction Initiative from the NH

Department of Environmental Services and the School Transportation Association. Board member Eric Williams thanked Terry Crotty and Matt Cashman particularly for the District's participation in the anti-idling campaign.

Superintendent Rath also noted that thanks go to PJ Cistulli and Glenn Currie who invited her, together with Board President Kass Ardinger, Board member Jack Dunn, and Michele Croteau to speak to the Rotary Club about the elementary school consolidation project.

Agenda Item 5. Presentation

Kass Ardinger invited Concord Historical Society leadership to present their new publication of Concord's history, *Crosscurrents of Change, Concord New Hampshire in the 20th Century*. Jim Milliken, chair of the Trustees of the newly-formed (2003) Concord Historical Society, briefly described the "Bouton history," the first book of Concord's history (paid for by the City of Concord), and William O. Lyford's "History of Concord," covering 1800–1900.

Jim Milliken, Dick Osborne, Cheryl Bourassa, John Milne and Geoff Forrester described the process of producing this book starting with oral histories and the gathering of information. They presented a slideshow about the \$200,000 project, written by Concord people, for which they are still gathering sponsors. They noted that early sponsors include Swenson's Granite with a \$50,000 donation. The book is organized topically, with chapters about the railroads, media, and education among others. Dick Osborne noted that this historically accurate and comprehensive account of Concord's past will be out by Christmas. John Milne commended the book to the Board as a valuable document that can be used as a curriculum item, particularly the education chapter, noting that today's educational problems were faced by the School Board's predecessors in the early 1900s. The book, about 450 pages, will look like a textbook, with many photos. The Board thanked its guests for their presentation and expressed interest in the project.

Agenda Item 6. Approval of Board Minutes

Ms. Ardinger briefly reviewed the minutes of the regular monthly meeting on August 2, 2010.

The Board voted 9–0 to approve the minutes of the August 2, 2010 regular monthly meeting with the correction of the spelling of student representative Daisy Shampy's name (moved by Bill Glahn, seconded by Jennifer Patterson).

Agenda Item 7. Personnel

Staff Confirmations

Mr. Prince noted that, while it is printed in the Board packet for September, the administration will hold off until next month on presenting the confirmation of Adrienne Shoemaker, Teacher of the Visually Impaired, for an additional 30% of B-3 pending the agreement of the Manchester School District to reimburse the District the additional cost.

Marnix van Steenberg, World Language Teacher, Concord High School, \$18,858, rate of 40% of M-4. Marnix replaces Nancy Emery (20% of B-13 = \$12,965) and Pamela Wroblewski (20% of B-13 = \$12,965)– transfer to new positions at Rundlett Middle School. This is in addition to Marnix’s 60% continuing contract. Superintendent’s Contingency

Jill Boisvert, Kindergarten Teacher, Eastman School, \$18,417, rate of 50% of B-1, one year only. Jill replaces Dianne Ardinger (50% of M-5 = \$24,679) –transfer to new position at Beaver Meadow School. Superintendent’s Contingency

Jacqueline Maude, Preschool Special Education Teacher, Eastman School, \$18,232, rate of 45% of M-1. Jacqueline replaces Jennine Mann (45% of M+30-6 = \$24,200) – resignation. Budgeted at \$24,200

The Board voted 9–0 to approve the staffing confirmations as presented (moved by Eric Williams, seconded by Chris Casko).

Coaching Confirmations

Patrick Casey, CHS Boys Cross Country Head Coach, Concord High School, \$2,762, Step 1, Group 6, 7.5%. Patrick replaces Zachary Emerson.

Joanne McLaughlin, CHS Girls Cross Country Assistant Coach, Concord High School, \$2,394, Step 2, Group 9, 6.5%. Jodie replaces Ember Stokes.

Lyn Vinskus, CHS Girls Cross Country Head Coach, Concord High School, \$3,131, Step 2, Group 6, 8.5%. Lyn replaces Barbara Higgins.

Mary Wyatt, CHS JV Spirit Coach, Concord High School, \$1,473, Step 3, Group 13, 4.0%. Mary replaces Casey Nameche.

Alicia Bordonaro, RMS Girls B Soccer Coach, Rundlett Middle School, \$1,842, Step 1, Group 11, 5.0%. Alicia replaces Beth Hemingway.

Andrew Briers, RMS Field Hockey Coach, Rundlett Middle School, \$1,842, Step 1, Group 11, 5.0%. Andrew replaces Lindsey Foley.

The Board voted 9–0 to approve the coaching nominations as presented (moved by Jack Dunn, seconded by Chris Casko).

Laura Bonk questioned the need of the Board to approve the coaches. Superintendent Rath indicated that she has that policy, which was passed sometime in 1983 or thereabouts.

Agenda Item 8. Finance

Mr. Cogswell gave the report of the Finance Committee meeting of August 11, 2010. The issue of 20- to 30-year bonding will be voted by the Finance committee in September, and likely will be brought to the full Board in October.

Jack Dunn noted that having the capital facilities fund has allowed the Board flexibility, and the opportunity to consider a 20-year bond, and to build all three schools. He noted that if the Board chooses the 20-year bond, it will need to raise in 2015 an additional \$1.4 million.

Mr. Cogswell noted that he was in favor of the 30-year bond. If the Board continues to level-fund at \$3.2 million, the Board will build the reserve up whether it has a 20-year note or a 30-year note. The board will build up the reserve faster with a 30-year note. The reserves at the 15-year, 16-year, 17-year marks will be larger with a 30-year note.

Jennifer Patterson noted that it will be helpful to the public to know when the Finance Committee will discuss at length the issue of choosing a 20-year or a 30-year note. The committee will meet next on Wednesday, September 15 at 5:30 p.m. to discuss matters including the bond issue. Another meeting is scheduled for Monday, September 20 if further discussion is needed.

Mr. Glahn noted that there are valid considerations on both sides of the choice of a 20-year vs. a 30-year bond. He encouraged members of the community to provide the Board input on this issue. He stated that he has been amazed at the manageability of this project; that it can be completed without significant tax impact on the public. He again thanked Mr. David Immen, former President of the Board, for the inception of the capital reserve fund.

Ms. Ardinger thanked Jack Dunn for putting together many of the financial sheets that accompany this project.

Agenda Item 9. Capital Facilities

Mr. Dunn gave the report of the Building Committee meeting of August 18, 2010. The committee discussed and reviewed a letter from the City with recommendations for the buildings that will become vacant after the consolidation, and heard an update of summer projects. Mr. Dunn emphasized that decisions about disposition of these buildings have not been made at this time. Ms. Patterson noted that it may make more sense to assemble a task force for each building, given the differences among their profiles. The task force for Dame, for example may happen quite soon, given the City's interest in that property. She suggested that it is of paramount importance that the Board coordinates with the City on the organization of the Task Forces.

Mr. Dunn discussed the recommendations from the City of Concord Planning Board for the three new elementary schools. The issues in this letter will be discussed at the next Building Committee meeting on September 13.

Agenda Item 10. Communications

Ms. Patterson gave the report of the Communications Committee meeting of August 23, 2010. Ms. Patterson presented Policy #741, Facilities Use, for its first reading. The policy is printed in the September Board packet, which is posted online. She described the changes to the policy and read the policy, thanking Jeff Siegel for his substantial work on this project.

Several Board members discussed the requirement of certificates of liability specific to the language in the policy. Ms. Croteau stated that those groups that are involved in fundraising need to be separate legal entities. She also stated that what is maintained by the School District and what is maintained separately by the booster clubs, etc. needs to be clarified. Ms. Ardinger asked the administration to get more information from the District's insurer.

Mr. Dunn suggested inviting the insurer to a Finance Committee meeting to help it understand rules and discuss add-ons for a fee, that transfer that liability.

Mr. Glahn suggested that the Board owes it to the members of the community that those who use the buildings have liability insurance, because if there is an accident the whole community will bear the burden of the liability.

Ms. Ardinger noted that the administration has done great work in fashioning a policy that is much improved over the old one.

Ms. Patterson briefly discussed the Communications Committee meeting earlier that evening, during which the committee viewed a presentation on the comprehensive elementary school consolidation that Mr. Dunn had developed.

Agenda Item 11. Joint City Council/School Board

Mr. Casco gave the report of the Joint City Council/School Board meeting of August 25, 2010, which met to review the Safe Routes to School grant and finalize plans for School District participation in this grant. The focus of the grant is to come up with a travel map; the grant is a sum of \$250,000 available to schools throughout the state. The committee discussed a subgrant to pay a staff member who would act as a liaison between parents and the PTO groups. Mr. Nik Coates noted the requirement for someone on his staff to answer questions and bring people together. The committee members expressed their support for this grant submission.

Agenda Item 12. Proposed Calendar of Meetings

Superintendent Rath discussed the calendar of Board meetings for September, noting the Joint City Council / School Board meeting on September 10 and the Finance committee meetings on September 15 and September 20.

Mr. Glahn took the opportunity to make a pitch to Concord residents to run for the School Board, since the filing period is approaching. (It begins on September 10.) He said that letters to the editor “suggest a conspiracy on the School Board,” but that most people run for the School Board simply because they live in Concord and want to support the education of Concord’s children. He stated that serving on the School Board is far from a thankless job, and is a real privilege, even if it takes a great deal of one’s time. He said that it is an opportunity to get involved in issues one would never think to become involved in. He appealed to Concord residents who have children in school to get involved in an area that impacts their children, or simply to get involved in the community. He suggested that residents should not run for the School Board because they might have a specific agenda item, because that’s the wrong reason. Mr. Casco noted that running for the School Board doesn’t cost much, and that there are free opportunities to get one’s name and what one stands for out into the public, including debates, Concord Monitor interviews, and CCTV appearances.

Ms. Ardinger also noted the upcoming opportunity to serve on the Charter Commission, for which Concord voters will elect 9 members. She encouraged anyone who has an interest in the charter to run for this a one-year position.

Agenda Item 13. Public Comment

There was no public comment.

Non Public Meeting

The Board moved into non public session at 8:20 p.m.

The Board voted 9–0 on a roll call vote to move into nonpublic session to discuss the possible acquisition of property (moved by Bill Glahn, seconded by Chris Casco).

The Board came out of non public session at 8:55 p.m.

The Board voted 9–0 on a roll call vote to come out of non public session and to seal the minutes of the non public session according to RSA 91-A because to do otherwise would defeat the purpose of having gone into non public session (moved by Jennifer Patterson, seconded by Chris Casco).

Agenda Item 14. Adjournment

The Board voted 9–0 (moved by Mr. Glahn, seconded by Dr. Fleming) to adjourn.

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Clint Cogswell, *Secretary*

Board of Education
Concord School District
October 4, 2010
Regular Monthly Meeting

Board members present: Kass Ardinger, *President*, Laura Bonk, Chris Casco, Clint Cogswell, Jack Dunn, Kevin Fleming, Jennifer Patterson, Eric Williams

Board member absent: Bill Glahn

Administrators: Chris Rath, Rob Prohl, Larry Prince, Michele Croteau, Matt Cashman

Agenda Item 1. Call to Order

The meeting was called to order at 7:05 p.m.

Agenda Item 2. Approval of Agenda

The Board voted 8-0 to approve the agenda with the addition of a report with an update on the Russell Baer lawsuit under "Other Business" (motioned by Kass Ardinger, seconded by Jennifer Patterson).

Agenda Item 3. Public Comment

There was no public comment.

Agenda Item 4. Recognitions

Superintendent Rath noted the award to the Concord Heights Family Center, and thanked Dame Principal Ed Barnwell for his ability to locate grants to fund this valuable resource.

She shared a letter from Stephen and Claire Michlovitz, Broken Ground abutters, thanking Matt Cashman for his professionalism regarding their concerns about the new "Dame Eastman" School.

Superintendent Rath also shared a letter from Peter Johnson thanking the crew of Starving Artists Movers for their hard work and professionalism in moving the Central Office on September 24, 25 and 26.

Ms. Ardinger recognized all the staff involved in the major move of the Central Office to Dewey School, and thanked Matt Cashman for his work to accomplish this goal in a very short period of time.

Agenda Item 5. Approval of Board Minutes

Ms. Ardinger briefly reviewed the minutes of the regular monthly meeting on September 7, 2010.

The Board voted 8–0 to approve the minutes of the September 7 regular monthly meeting (moved by Eric Williams, seconded by Jack Dunn).

Agenda Item 6. Personnel

Staff Confirmations

Adrienne Shoemaker, Teacher of the Visually Impaired, District, \$6,154, rate of 30% of B-3, first semester only. This is in addition to Adrienne's current 70% contract. Reimbursed by Manchester School District.

Melissa List, Mathematics Teacher, Concord High School, \$30,594, rate of B-1, prorated 152 days, one year only. Melissa replaces Amy Bourgeois (152 days of M-8 = \$46,502) – LOA. Budgeted at \$46,502

Elizabeth York, Reading Teacher, Concord High School, \$44,200, rate of 60% of M+30-14, one year only. Beth has requested a leave of absence from 40% of her 80% English teacher position. Beth held this position one year only, 09-10. Budgeted at \$29,614

William Brown, Social Studies Teacher, Rundlett Middle School, \$18,819 rate of M-1 prorated 85 days, first semester only. Bill replaces Robert Brown (85 days of B-13 = \$30,111) – LOA. Budgeted at \$30,111

The Board voted 8–0 to approve the staffing confirmations as presented (moved by Chris Casko, seconded by Kevin Fleming).

Mr. Prince discussed briefly the hiring summary of teachers for the current hiring year, as well as the results of the exit surveys.

Agenda Item 7. Enrollment Report

Superintendent Rath introduced Gene Connolly and Steve Rothenberg to discuss the enrollment picture for Concord High School and the Capital Region Technical Center. Mr. Connolly reviewed his report, noting among other items that there are 20 sections of AP classes. He also discussed class sizes, including a total of six classes with enrollments 15 or lower, and six classes with enrollments 30 or higher.

Director of Concord Regional Technical Center Steve Rothenberg spoke about a student body that represents the target of 60/40 (60% from CHS; 40% from sending districts). He discussed the progress of the new cosmetology program, changes in the information technology and graphic arts programs, as well as recruiting target numbers and marketing strategies.

Rundlett Middle School Principal Tom Sica discussed overall enrollment trends at the middle school. He acknowledged the considerable and valuable work of the middle school administrators Ann Rines (lead project administrator), Heather Barker and Chris Lewis to balance the very complicated schedules of 1065 students. He noted the careful classroom placement of incoming elementary school students in each of the clusters.

Superintendent Rath discussed elementary enrollments. She discussed the decision to add one kindergarten teacher at Beaver Meadow, which was based on class sizes and now appears to have been unnecessary. She also discussed the 5th grade class sizes at Conant.

Assistant Superintendent Rob Prohl discussed special education enrollments and staffing, noting that the District now contracts less for vision and hearing services. Mr. Prohl discussed reading and tutoring staff as well as elementary paraprofessional numbers, and noted a significant increase in homeless students, from 12 in 2008-2009 to 28 in 2010-2011, a trend in this economy. He reviewed the qualifying events under the federal McKinney-Vento Act that classify a student as homeless and discussed the extra services and supplies offered to these students. He discussed the charter school Strong Foundations (seven Concord School District students attend the charter school as special education students, for whom the District pays only special education costs).

Agenda Item 8. Communications

Ms. Patterson presented the reports of the Communications Committee meetings of September 7 and September 29, 2010. She noted that work on the fall District newsletter is underway and will be mailed to Concord households in the next few weeks, and described briefly the articles that will be in the publication.

Ms. Patterson presented Policy #741, Facilities Use Fees, for its second reading. The policy is printed in the September Board packet, which is posted online. Mr. Williams made a suggestion to define the phrase "civic group" in I.A.(3). He will provide draft language for discussion at the next meeting of the committee on October 13.

Ms. Patterson also presented revisions to Policy #539, Bullying, for its first reading. She described the revisions to the earlier District bullying policy as printed in the Board packet, including language required by the new state statute. The draft policy is also posted online.

Ms. Ardinger noted that the Bullying policy is very complicated, and the potential exists for future complications or litigation for some who might be "caught" in this policy. She suggested that future revisions of this policy might be called for, and that at some point, lawmakers at the state level also may get feedback that will cause them to revise the policy.

Agenda Item 9. Joint City Council/School Board

Mr. Casco presented a brief report of the Joint City Council/School Board meeting of September 10, 2010 to discuss and present the Board's financial plans for the elementary school consolidation project, particularly the choice between a 20-year and a 30-year bond.

Agenda Item 10. Finance

Mr. Cogswell gave the report of the Finance Committee meeting of September 15, 2010. The committee reviewed the 2009–2001 fund balance for FY09-10, and

The Board voted 8–0 to transfer \$614,719 from the Risk Management Reserve Fund to the general fund effective June 30, 2010 to cover the cost associated with transitioning from a self-insured health plan to a fully insured health plan in fiscal year 2009/2010 (motioned by Mr. Cogswell, seconded by Mr. Casco).

The Board voted 8–0 to withdraw \$143,558 from the Risk Management Reserve in fiscal year 2010/2011 (motioned by Mr. Cogswell, seconded by Mr. Casco).

The Board voted 8–0 to transfer the FY 2009/2010 unreserved fund balance of \$830,614 to the Facilities Purchase and Renovation Expendable Trust Fund to increase the balance available to offset the future costs of the Elementary School Project (motioned by Mr. Cogswell, seconded by Mr. Dunn).

Ms. Ardinger noted that bonding rates are currently very low. Ms. Croteau noted that the District's financial adviser continues to look for the best value for bonds for this project, including "Build America" bonds offering federal interest rebates that could save the District up to \$5 million. This funding expires December 31, 2010.

The Board discussed at length the pros and cons of both the 20-year and the 30-year bond financing plans.

The Board voted 5–2 (Bonk and Williams, nay; Fleming abstaining) to approve the thirty-year (30-year) bond financing plan for the elementary school consolidation project bond (motioned by Mr. Cogswell, seconded by Mr. Casco).

Agenda Item 11. Capital Facilities

Mr. Dunn gave the report of the Building Committee meeting of September 22, 2010. The committee discussed and reviewed the budget estimate document. The committee reduced Kimball parking from 46 spots to 26-28 spots, such that there will be additional play space.

Mr. Dunn described the general contractor selection committee, which included Jack Dunn, Kass Ardinger, Chris Rath, Eric Williams, Michele Croteau and Matt Cashman, chose Harvey Construction and Hutter Construction to submit final bids.

Mr. Dunn noted that on November 3rd, bid documents will be available to the general contractors, Harvey Construction and Hutter Construction. The Pre-Bid conference will

be held on November 17, 2010 at 10 a.m. The bids are due to come in on Wednesday, December 8 at the Central Office at 2 p.m., and the bid will be awarded on December 22.

He noted that the September 22 meeting represented the last chance for revisions to the new buildings. He described how the Building Committee will transition into the Capital Facilities Committee.

Agenda Item 12. Other Business

Ms. Ardinger noted that the NH Supreme Court ruled against the “Russell Baer” lawsuit challenging New Hampshire Department of Education’s granting of a site size waiver for the new Kimball and Conant schools. She explained that Mr. Russell and Mr. Baer have filed a motion to reconsider and that CSD has filed a waiver in reply to that motion to reconsider, asking the court to resolve the matter expeditiously.

Mr. Dunn noted that if the District were to obtain a 4% interest rate on the bond, this lawsuit could raise the rate from 4.10% (10 basis point increase) to 4.25% (25 basis point increase), adding \$1.2 to \$2.2 million to the cost of the project.

Agenda Item 13. Proposed Calendar of Meetings

Superintendent Rath discussed the calendar of October Board meetings, including a Joint City Council / School Board Committee meeting planned for October 22, and a Finance Committee meeting planned for October 18 followed by a nonpublic session relative to possible property acquisition.

Ms. Patterson appointed Clint Cogswell to replace Laura Bonk’s anticipated absence at the October 13 Communications Committee meeting.

Ms. Patterson spoke about convening Task Force III on October 25 at Dame School, to hear a presentation by the City of its preliminary plans to convert the property into a new community center. This meeting will be publicized in the newspaper and on the District and City websites.

Agenda Item 14. Public Comment

There was no public comment.

Agenda Item 15. Adjournment

The Board voted 8-0 (moved by Mr. Dunn, seconded by Mr. Casco) to adjourn.

The meeting adjourned at 10:05 p.m.

Respectfully submitted,

Clint Cogswell, *Secretary*

Board of Education
Concord School District
November 1, 2010
Regular Monthly Meeting

Board members present: Kass Ardinger, *President*, Laura Bonk, Chris Casco, Clint Cogswell, Jack Dunn, Bill Glahn, Kevin Fleming, Jennifer Patterson, Eric Williams, Daisy Shampy (student representative)

Administrators: Chris Rath, Rob Prohl, Larry Prince, Michele Croteau, Matt Cashman

Agenda Item 1. Call to Order

The meeting was called to order at 7:04 p.m.

Agenda Item 2. Approval of Agenda

The Board voted 9–0 to approve the agenda (motioned by Chris Casco, seconded by Kevin Fleming).

Agenda Item 3. Public Comment

There was no public comment.

Agenda Item 4. Recognitions

Superintendent Rath introduced Daisy Shampy, the Board's student representative, who announced that the broadcasting of video announcements on CCTV has begun. The Homecoming game and dance were great successes. The football team enjoyed a huge upset against Salem. Students are looking forward to the winter season; the canned food drive is coming up. *Blithe Spirit* will be next Friday and Saturday at 7:30 p.m.

Superintendent Rath also noted an invitation to Beaver Meadow teacher Jennifer Sanborn to participate in a task force focused on teacher effectiveness and student learning. This task force is charged to develop a set of recommendations leading to a statewide system of teacher effectiveness, and will complete its work by May 2011.

Superintendent Rath noted that Tom Sica received an American flag and certificate from teacher Bob Brown, who is currently serving in Afghanistan. The certificate reads:

This is to certify that the accompanying American Flag was flown in the face of the enemy over the American compound, ZCOP Zormat, Afghanistan by the Officers, NCOs and Soldiers of C Company 3/172 IN (MTN) during

“Operation Enduring Freedom” from September 18 to 21, 2010 in honor of the students, staff and faculty of Rundlett Middle School.

Mr. Brown wrote that the tradition of dedicating a flag flown overseas to an individual or institution started in the first days of the war, just after 9/11. He included a personal note to Principal Sica:

“The support that my family and I have received from students, faculty and staff had made a challenging time much smoother than it otherwise would have been. It has all meant a great deal, from the notes and the yearbook dedication to the amazingly generous help given my wife when she and the kids returned from North Carolina at the end of her maternity leave. Please communicate my thanks to one and all for their thoughtfulness. I am very much looking forward to returning to the community that is Rundlett.”

Agenda Item 6. Approval of Board Minutes

Ms. Ardinger briefly reviewed the minutes of the regular monthly meeting on October 4, 2010.

The Board voted 9–0 to approve the minutes of the October 4, 2010 Board meeting with one correction, that the Board voted 5–2 [with one abstention] to approve the 30-year bond financing plan for the elementary school consolidation project (moved by Jennifer Patterson, seconded by Dr. Fleming).

Ms. Ardinger briefly reviewed the minutes of the Special Board meeting on October 25, 2010, which concerned the finalization of the 2010-2011 budget. The tax rate will likely be \$12.15 for this year. Ms. Croteau also shared a tentative bond financing schedule for the elementary consolidation school project.

The Board voted 9–0 to approve the minutes of the Special Board meeting on October 25, with the correction that the vote to adjourn that meeting was made 8–0 (moved by Mr. Casco, seconded by Jack Dunn).

Agenda Item 7. Personnel

Coaching Confirmations

Amanda Bacher, Girls Freshman Basketball Coach, Concord High School, \$3,499, Step 3, Group 6, 9.5%. Amanda replaces Joseph Bruns

Sara Moeckel, Alpine Ski Assistant Coach, Concord High School, \$1,473, Step 3, Group 13, 4.0%. Sara replaces John Cochrane

Richard Bragg, Cross Country Ski (Nordic) Coach, Rundlett Middle School, \$2,026, Step 2, Group 11, 5.5%. New position for 2010-2011

Allyson Daniels, Girls (B) Basketball Coach, Rundlett Middle School, \$1,842, Step 1, Group 11. Allyson replaces Robert Paveglio

Scott Drapeau, Boys (A) Basketball Coach, Rundlett Middle School, \$2,026, Step 3, Group 11, 5.5%. Scott replaces David Malay

Lisa Waszeciak, Spirit Coach, Rundlett Middle School, \$1,105, Step 3, Group 6, 3.0%. Funds used from RMS Intramural Strength Training (Fall)

The Board voted 9–0 to approve the coaching nominations with the modification of the Girls Freshman Basketball Coach Amanda Bacher’s hire to Step 2 instead of Step 3, and Boys (A) Basketball Coach Scott Drapeau to Step 2, until such time as Director of Physical Education and Sport Steve Mello can present clarification to the Board for a higher step (moved by Eric Williams, seconded by Clint Cogswell).

Agenda Item 10. Communications

Ms. Patterson gave the report of the Communications Committee meeting of October 13, 2010. Ms. Patterson presented Policy #741, Facilities Use Fees, for its second reading. The policy was printed in the November Board packet and posted online.

The Board voted 9–0 to approve revised Policy #741, Facilities Use Fees, as presented (moved by Mr. Dunn, seconded by Mr. Casko).

Ms. Patterson presented Policy #539, Bullying, for its second reading. The policy was printed in the November Board packet and posted online.

The Board voted 9–0 to approve revised Policy #539, Student Safety and Violence Prevention – Bullying, as presented (moved by Bill Glahn, seconded by Mr. Casko).

Ms. Patterson read in its entirety Policy #430, Physical Restraint, for its first reading. The policy was printed in the November Board packet and posted online.

Agenda Item 8. Finance

Mr. Cogswell gave the report of the Finance Committee meeting of October 18, 2010. There were four agenda items: a review of City assessment; a discussion of bookkeeping details; the addition of a two-year position to assist with the construction project, to be paid for out of construction project funds; a discussion regarding a reconfiguration of the current Assistant Superintendent position into two positions: Assistant Superintendent for Curriculum and Instruction, and Director of Student Services (the creation of these new positions would be offset by the elimination of the Professional Development Coordinator and the Title I Coordinator positions.)

Mr. Cogswell also pointed out the bond schedule included in the Board booklet on page 33 of the November Board packet.

Agenda Item 9. Capital Facilities

Mr. Dunn gave the report of the Building Committee meeting of October 20, 2010, which covered the RMS HVC project, and preparation steps for the elementary consolidation project. HMFH has sent construction documents to print today.

The suggestion was made to recommend a RFP to generate suggestions for what to do with Walker, Rumford, Eastman and Dewey

Certified letters have been sent to all abutters, and meetings have been set up to describe the process of demolition and construction.

He noted that three residents attended the meeting about the new school at Broken Ground; one resident attended the meeting about the new school on the Conant site; and 14 people attended the meeting about the new school on the Kimball site.

A well-attended community forum regarding the Dame School property was held on October 25, 2010 in the Dame School cafeteria. The purpose of the forum was to introduce the concept of possible use of the Dame School property as a City community center. The City presented its preliminary conceptual plans and building program to the public. Task Force III – Dame School was convened at this forum, which includes Kathleen Connors, Phil Donovan, David Greenwood, Mary Ann Leon, Karen McClellan, Timothy McGinley, Nadine Peterson, Tara Reardon, Beth Richards, Stuart Russell, Chick Smith, Carol Tait, and Eric Weiner.

Those present at the forum seemed receptive to the idea of using Dame as a community center. Superintendent Rath appreciated Board member Kevin Fleming's invitation to the audience to comment on alternative uses that could have an impact on the tax rate.

Agenda Item 11. Instruction

Mr. Williams gave the report of the Instructional Committee meeting of October 27, 2010, which had four agenda items.

1. Project Search presentation, including videos of students in the training program.
2. Post-ARRA planning: whether to continue certain programs using District funding. The funds were appropriated through the Title I and IDEA programs.
3. Assistant Superintendent vacancy – the Committee discussed the proposed job description.
4. The naming process for the new elementary schools

Agenda Item 12. Proposed Calendar of Meetings

Superintendent Rath discussed the calendar of Board meetings for November, noting the Joint City Council / School Board meeting on November 19 and the Finance and Special Board meetings on November 22.

Agenda Item 13. Public Comment

There was no public comment.

Mr. Casco noted that it is the usual habit of the School Board to canvass the vote by telephone rather than by holding a formal meeting, and that this action would require a vote to do so. He also asked whether the School Board must canvass the vote of the 2010 Concord School District Charter Commission election. As the School District is responsible for the Charter Commission, it was determined that School Board members should canvass the vote for the Charter Commission.

The Board voted 9-0 (moved by Mr. Casco, seconded by Dr. Fleming) to canvass the votes of the School Board election and the Charter Commission election.

Agenda Item 14. Adjournment

The Board voted 9-0 (moved by Ms. Patterson, seconded by Jack Dunn) to adjourn.

The meeting adjourned at 8:12 p.m.

Respectfully submitted,

Clint Cogswell, *Secretary*

Board of Education
Concord School District
Special Board Meeting
November 22, 2010

Board members present: Kassandra Ardinger, *President*, Laura Bonk, Chris Casco, Jack Dunn, Kevin Fleming, Bill Glahn, Jennifer Patterson, Eric Williams

School Board Clerk present: Roger Phillips

District Administrators present: Chris Rath, Michele Croteau

The Concord School District Board of Education convened a Special Board Meeting in the Board Room at the Superintendent's Office, 38 Liberty Street, to vote to accept the sale of the \$55,000,000 bond for the Elementary School Project.

Board President Kassandra Ardinger called the Special Board Meeting to order at 7:06 p.m. Ms. Ardinger announced that the purpose of the meeting was to vote to accept the \$55,000,000 bond sale, which had taken place earlier in the day, for the Elementary School Project.

President Ardinger turned the meeting over to Business Administrator Michele Croteau, who reported that the District had received very strong ratings from both Moody's Investors Service of Aa2 and Standard and Poor's of AA-/Stable which aided in acquiring low-interest rate bids. Ms. Croteau stated that the bond sale went very well, resulting in substantial savings for the District. She informed the Board that there were five (5) bidders whose interest rates in the bid proposals ranged from 3.68% to 3.62%; all of which were under the Board's estimated interest rate of 4% to 4 ½ %. She stated that the sale went to Bank of America Merrill Lynch, which had submitted the lowest interest rate bid of 3.62%, a combination of taxable exempt bonds plus taxable bonds under the Build America Bonds (BAB) program in which the Federal government provides a subsidy to the District equal to 35%. The result of using this type of bond combination was a savings of \$8.5 million. Ms. Croteau stated that future calculations will show the additional savings realized from the Board's previously projected bond cost which used the Board's estimated interest rate of 4% to 4½%.

Ms. Croteau commended the Board on its hard work, which enabled the District to sell the bond on November 22, 2010. She noted that had the Board not acted as soon as it did in the sale of the bond, it would have faced greater competition for the BAB bonding opportunity, which had an application deadline of December 31, 2010.

After a discussion regarding the bonding, Ms. Ardinger directed the attention of the Board to the matter of voting for the acceptance of the bonds as sold. Due to the number of motions that needed to be made and voted on, President Ardinger requested that each member of the Board take a turn making a motion. Also, it was agreed that the "Vote of

the Board of Education” supplied by Bond Counsel and First Southwest be named as “Exhibit A.”

The Board voted 8–0 (motioned by Kevin Fleming, seconded by Jennifer Patterson) that the sale of the \$55,000,000 General Obligation School Bonds of the District dated December 8, 2010 (the “Bonds”) to Bank of America Merrill Lynch at the price of \$56,873,465.59 and accrued interest is hereby approved and confirmed.

The Board voted 8–0 (motioned by Laura Bonk, seconded by Dr. Fleming) that the Bonds maturing in the years 2011 through 2020, inclusive, shall be issued as federally tax-exempt bonds payable on October 15 of the years and in the principal amounts and bear interest at the respective rates, as stated in Exhibit A.

The Board voted 8–0 (motioned by Ms. Patterson, seconded by Jack Dunn) that the Bonds maturing in the years 2021 through 2040, inclusive shall be issued as federally taxable bonds payable on October 15 of the years and in the principal amounts and bear interest at the respective rates, stated in Exhibit A (the “Taxable Bonds”).

The Board voted 8–0 (motioned by Kassandra Ardinger, seconded by Chris Casco) that the Taxable Bonds shall be issued as direct pay Build America Bonds and pursuant to the provisions of Sections 54AA (d)(1)(C) and 54AA(g)(2)(B) of Internal Revenue Code of 1986, the District hereby irrevocably elects to have Section 54AA and, specifically, Section 54AA(g) of the Internal Revenue Code of 1986, apply to the Taxable Bonds.

The Board voted 8–0 (motioned by Bill Glahn, seconded by Mr. Casco) that the Taxable Bonds maturing on October 15, 2031 and October 15, 2040 (each a “Term Bond”) shall be subject to mandatory redemption or mature as stated in Exhibit A.

The Board voted 8–0 (motioned by Mr. Casco, seconded by Mr. Dunn) that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated November 11, 2010, and a final Official Statement dated November 22, 2010 (the “Official Statement”), each in such form as may be approved by the District Treasurer, be and hereby are ratified, confirmed, approved and adopted.

The Board voted 8–0 (motioned by Mr. Dunn, seconded by Dr. Fleming) that the Bonds shall be subject to redemption, at the option of the District, upon such terms and conditions as are set forth in the Official Statement.

The Board voted 8–0 (motioned by Eric Williams, seconded by Mr. Dunn) that the District Treasurer and the Board of Education be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the District, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

The Board voted 8–0 (motioned by Dr. Fleming, seconded by Mr. Dunn) that all things heretofore done and all action heretofore taken by the School Board and its officers and agents in its authorization of the projects and their financing are hereby ratified, approved and confirmed.

The Board voted 8–0 (motioned by Ms. Bonk, seconded by Dr. Fleming) that the expected useful life of the projects being financed by the Bonds and authorized by the School Board on September 8, 2009 in the amount of \$800,000 and on December 22, 2009 in the amount of \$62,539,605 is hereby determined to be in excess of thirty (30) years.

The Board voted 8–0 (motioned by Ms. Patterson, seconded by Mr. Casco) that each member of the School Board, the District Clerk and the District Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

The Board voted 8–0 (motioned by Mr. Glahn, seconded by Ms. Patterson) that Exhibit A be attached to the Special Board Meeting minutes.

The meeting was adjourned at 7:34 pm.

Respectfully submitted,

Kassandra Ardinger, *Board President*

srr – 11/29/10

Board of Education
Concord School District
December 6, 2010
Regular Monthly Meeting

Board members present: Kass Ardinger, *President*, Laura Bonk, Chris Casco, Clint Cogswell, Jack Dunn, Kevin Fleming, Jennifer Patterson, Eric Williams, Board member-elect Tara Reardon, Daisy Shampy (student representative)

Board member absent: Bill Glahn

Administrators: Chris Rath, Rob Prohl, Larry Prince, Matt Cashman

Agenda Item 1. Call to Order

The meeting was called to order at 7:04 p.m.

Agenda Item 2. Approval of Agenda

The Board voted 8-0 to approve the agenda with the addition of a report by Clint Cogswell on the Charter Commission under Item XI, Other Business (motioned by Chris Casco, seconded by Kevin Fleming).

Agenda Item 3. Public Comment

Mr. C. Peter James, representing the Concord Coach Society, described a dedicated group of people who maintain the history of and provide education about Concord Coaches and everything to do with Abbot and Downing. He stated that the Society sees the Board's consideration of Abbot-Downing as a name for the new school at the Conant site as an opportunity for furthering that movement, particularly as the City of Concord and State of NH have done very little to promote this aspect of Concord's history. He presented some of the history of Lewis Downing and J. Stevens Abbot in Concord.

Lewis Downing came to Concord in 1813 to visit his sweetheart, Lucy Wheelock. He purchased property on the corner of Perley and Main Street and lived there all his life – dying in Concord in 1883. His children attended Concord schools. Downing was one of Concord's main benefactors, and a major portion of his estate was left to the Universalist church. Downing retired in 1865, ran and served one term in the legislature. He is buried in Old North Cemetery.

J. Stevens Abbot joined Downing in business in 1828. Together they created a company that built the famous Concord stagecoaches known all over the world, of which there are

four remaining in Concord. Of the 1,700-1,800 Concord coaches built, many were shipped to Australia, New Zealand, South Africa, and other distant places. Concord Coach employed 300-400 people, all of whose children attended Concord schools. The company ceased operations about 1928. The Concord Coach Society has produced a 13-minute video designed for 4th graders and is currently putting together complementary educational materials to go with it. Mr. James spoke strongly in favor of Abbot-Downing Elementary School as a name for the new school at the Conant site.

Ed Barnwell, principal of Dame since 1985, suggested that the new Dame/Eastman school – the only school being specifically built for younger children – is unique in that its construction will create a campus setting. He indicated that general sentiment among parents and staff is to honor three elements: that the name be geographically-based; that the name be separate from Broken Ground school to maintain the new school's separate identity; and that it be called a primary school – also to distinguish it from Broken Ground school. Mr. Barnwell presented three names for consideration: Mill Brook Primary School, Pine Bluff Primary School, and East Heights Primary School.

Concord resident Phil Trowbridge suggested a third name for one of the new schools: Liberty School. He indicated that the heroes of our time are the men and women of the armed services, noting that hundreds of families in our community have been affected in the last 8 years. Mr. Trowbridge suggested that "Liberty School" embodies the enduring legacy of our veterans, will not lose significance over time and is not too unusual. He further suggested that a nonspecific veterans memorial be incorporated into the design.

Concord resident Betty Hoadley suggested that every student should know the history of his or her school's name. She spoke in favor of naming the new elementary school on South Street Abbot and Downing School or Abbot-Downing School, suggesting that many creative curricula on the school name and Concord history could be designed by Concord teachers.

Agenda Item 4. Recognitions

Student representative Daisy Shampy described several charity events currently underway at the high school: the Canned Food Drive, with a goal of 12,000 cans; a benefit concert on December 3 that raised \$300 for Families in Transition; supporting the Toys for Tots program managed by the Marines. She mentioned that the CHS "Idol" show is scheduled for December 16. Daisy reminded the Board about the holiday concerts – Dec. 14 at CHS and Dec. 21 at the City Auditorium, both at 7:30 p.m.

Superintendent Rath noted a letter from Steve Beals, Principal of Laconia High School and chairman of the NHIAA soccer committee, sent to CHS Principal Gene Connolly and Steve Mello, Director of Physical Education and Sport, regarding the competition between CHS and Pinkerton Academy. He commented that this Division 1 semifinal game was the most sportsmanlike and competitive game he had ever seen.

Dr. Rath highlighted a brief article on the team leadership program featured in the NHIAA newsletter. The team leadership program includes a mandatory community service project.

She noted the thank-you from Director of Facilities & Planning Matt Cashman to teacher Shannon Riley for taking her photography students into the properties on the Kimball block. The photographs they took will be sent to the NH Department of Historical Resources for its archives.

Lastly, Dr. Rath presented a note from filmmaker and disabilities advocate Dan Habib to the Concord Rotary Club, thanking it for a grant which will be used to screen his new film *Education Revolution* to at least 275 Concord teachers.

Agenda Item 5. Approval of Board Minutes

Ms. Ardinger briefly reviewed the minutes of the regular monthly meeting on November 1, 2010.

Ms. Ardinger briefly reviewed the minutes of the Special Board meeting on November 22, 2010. She noted that the bond sale was at an interest rate of 3.62% and included both taxable and tax-exempt bonds. The District's financial advisor had initially predicted the bond schedule based on a 4–4.5% rate, so new figures will be produced for the bond schedule based on the lower interest rate, and will be posted on the District's web site. While the Board went through many complicated, formal votes at the November 22 meeting, the essence of those votes is that the sale of the bonds was ratified.

The Board voted 8–0 to approve the minutes of the November 1, 2010 Board meeting and November 22, 2010 Special Board meeting (moved by Mr. Casco, seconded by Eric Williams).

Agenda Item 6. Personnel

Coaching Nominations

James Corkum, RMS Wrestling Assistant Coach, Rundlett Middle School, \$1,105, Step 3, Group 14, 3.0%, Jim replaces William Cosentino.

John Hall, RMS Wrestling Supplemental Coach, Rundlett Middle School, \$737, Step 1, Group 14, 5.5%. John replaces James Corkum.

Lisa Waszeciak, Spirit Coach, Rundlett Middle School, \$1,105, Step 3, Group 14, 3.0%. Funds used from RMS Intramural Strength Training (Fall).

The Board voted 8–0 to approve the coaching nominations as presented (moved by Jennifer Patterson, seconded by Jack Dunn).

Agenda Item 7, Joint Communications/Capital Facilities

Mr. Dunn gave the report of the Joint Communications/Capital Facilities Committee meeting of November 8, 2010, noting the discussion and votes for the recommended names of the new elementary schools.

Discussion of School Names

The Board voted 8–0 to approve Christa McAuliffe Elementary School as the name for the new elementary school to be built on the Kimball site (moved by Mr. Cogswell, seconded by Mr. Casko).

Jenny Patterson made a motion to name the new school at the Broken Ground site Mill Brook Primary School, and Mr. Cogswell seconded the motion.

Laura Bonk described the name as “run-of-the-mill,” with nothing unique about it. Ms. Patterson noted that both her children went to Broken Ground School, and that she frequently walked them to school on the Batchelder Mills trail through the woods, about a mile from East Concord. Ms. Patterson read a paragraph from the City of Concord hiking trail brochure on the area, noting that the mills on the brook dated back to the early 1700s. There was significant discussion among Board members about the choice of name for this school.

The Board voted 7–1 (Bonk, nay) to approve Mill Brook Primary School as the name for the new school to be built on the Broken Ground site, with the understanding that, while the Board has voted on this name, if there is a large response from the public, the Board will respond at its January, 2011 meeting (moved by Mr. Dunn, seconded by Mr. Casko).

There was a discussion about the name Abbot-Downing Elementary School. Mr. Williams thanked Ms. Bonk, Concord Coach Society members and City librarians for their work on the Abbot-Downing name. Ms. Bonk spoke in favor of the name. Mr. Williams indicated that rather than have an elementary school named after him, John Gilbert Winant should have a statue in front of the State House erected in honor of his international work. Mr. Casko thanked the public for its research and input and stated that Abbot-Downing is the best fit for the new school.

The Board voted 8–0 to approve Abbot-Downing Elementary School as the name for the new elementary school to be built on the Conant site (moved by Mr. Dunn, seconded by Mr. Casko).

Agenda Item 8. Communications

Ms. Patterson gave the report of the Communications Committee meeting of November 8, 2010. The draft policy on air quality, required by new state law, was referred back to the Communications Committee for additional review.

Ms. Patterson presented Policy #430, Physical Restraint for its second reading.

The Board voted 8–0 to approve revised Policy #430, Physical Restraint, as presented (moved by Ms. Patterson, seconded by Mr. Casko).

Ms. Patterson presented Policy #514, Attendance, Absenteeism and Truancy, for its first reading. The policy was printed in the December Board packet and posted online. Language regarding absences for educational purposes was modified.

Ms. Patterson noted that the Board recently adopted a new bullying policy. She noted that a very useful session was held last Tuesday evening at CHS dealing with the issue of bullying, with several outstanding speakers. She commented that this was a great start to addressing the community issue of bullying. A follow-up session will take place in January at CHS.

Agenda Item 9. Instruction

Mr. Williams gave the report of the Instructional Committee meeting of November 15, 2010, which had four agenda items: a sabbatical report from teacher Lisa Burton; a discussion of heterogeneity in classes that may give rise to a proposal to eliminate “tracked” classes; CHS class schedule; and the proposed 2011-2012 school year calendar. He indicated that the Board would require a very long lead time to change the school year calendar, since there are so many sending schools.

Agenda Item 10. Capital Facilities

Mr. Cashman updated the Board on the Task Force III meeting of November 29, 2010. Ten members of Task Force III attended, during which copies of cover sheets for each school from the Dore & Whittier report were distributed. He noted that members of the committee were open to the option of Dame School becoming a community center, but still want to include the school in the overall plan. The suggestion was made to modify the RFP that will be sent out to hire a consultant. The next meeting will be in January, sometime after the City Council meeting at which Dame School will be discussed.

Agenda Item 11. Other Business

The Board voted 8–0 to approve the proposed 2011–2012 School Year calendar, as presented (moved by Dr. Fleming, seconded by Mr. Casko).

Mr. Williams suggested sending a letter to sending schools to see if they'd be willing to eliminate the April vacation. He stated that the April vacation is unnecessary and that he's not sure why it exists, as it has become a hassle for parents who have to work and it pushes out the end of the school year. He suggested that, with its elimination, classroom time in hot weather could be replaced with time in April, which is more conducive to learning.

Charter Commission

Mr. Cogswell described the Charter Commission mission. He said the Commission has met twice so far; its second meeting was on last Tuesday. Several people spoke, some in favor of limiting the scope of the mission and others wanting the Commission to discuss a number of issues.

Ms. Ardinger noted that the Commission requested \$4,000 in funding from the School District. Mr. Cogswell noted that legal counsel sign-off on Commission action is required. Ms. Ardinger noted that the School Board is developing a \$4,000 line item to pay for these costs, and thanked Mr. Cogswell for his service on the Commission.

Agenda Item 12. Proposed Calendar of Meetings

Superintendent Rath discussed the calendar of Board meetings for December, noting the Joint City Council / School Board meeting on December 17, the construction bid opening on Wednesday at 2 p.m., and the Legislative Breakfast on December 15. At that meeting, an overview of the School District budget will be presented, in its interrelationship between the District's budget and upcoming legislative issues.

Ms. Ardinger recognized outgoing Board member Laura Bonk's service to the community for the last three years. She noted Ms. Bonk's determination to serve her constituents, and that she often served an important role as the minority voice on the School Board.

Agenda Item 13. Public Comment

There was no public comment.

Agenda Item 14. Adjournment

The Board voted 8-0 (moved by Mr. Casco, seconded by Mr. Dunn) to adjourn.

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Clint Cogswell, *Secretary*

Board of Education
Concord School District
Special Board Meeting
December 15, 2010

The Board of Education, Concord School District, held a Special Board meeting at the Superintendent's Office, 38 Liberty Street, to vote to accept Harvey Construction as the recommended contractor and to accept recommended alternates to the contract for the elementary school project.

Board members present: Kassandra Ardinger, *President*, Laura Bonk, Chris Casco, Clint Cogswell, Jack Dunn, Kevin Fleming, Bill Glahn, Jennifer Patterson, Eric Williams

District administrators present: Chris Rath, Michele Croteau, Matt Cashman

Others present: Pip Lewis, HMFH Architects

Board President Kassandra Ardinger called the Special Board meeting to order at 7:10 p.m., pointing out that the Special Board meeting was immediately following the Joint Finance/Capital Facilities meeting that had been held to recommend to whom the construction contract bid should be awarded and to recommend to the full Board which alternates to be included in the contract bid for the elementary school project. Ms. Ardinger further stated that the purpose of the meeting was for the Board to vote on these recommendations.

Ms. Ardinger called for public comments and, as there were none, proceeded to call for motions to be made on the recommendations.

The Board voted 9-0 (motioned by Jack Dunn, seconded by Clint Cogswell) to accept the recommendation from the Finance Committee to accept the base bid of \$38,598,000 by Harvey Construction.

The Board voted 7-1 (Laura Bonk against) – 1 (Bill Glahn abstained) (motioned by Mr. Dunn, seconded by Kevin Fleming) to accept the recommendation from the Finance Committee NOT to accept Alternate #1, the wood chip plant at the Mill Brook Primary School (Dame-Eastman) site, in the amount of \$1,345,000.

The Board voted 9-0 (motioned by Mr. Dunn, seconded by Mr. Glahn) to accept the recommendation from the Finance Committee to accept Alternate #2, rubber tile instead of VCT flooring at all three (3) new schools, in the amount of \$1,225,000.

The Board voted 6-2 (Jennifer Patterson and Eric Williams against) – 1 (Ms. Bonk abstained) (motioned by Mr. Dunn, seconded by Clint Cogswell) to accept the recommendation from the Finance Committee to accept Alternate #3, the

PVC roof instead of EPDM roofing at all three (3) new schools, in the amount of \$252,400.

The Board voted 9–0 (motioned by Mr. Dunn, seconded by Mr. Cogswell) to accept the recommendation from the Finance Committee to accept Alternate #4, (Curtisville Road Upgrades) and #5 (Sidewalk Extensions) as was requested by the city engineer and the city planning board, in the amount of \$98,300.

The Board voted 9–0 (motioned by Mr. Dunn, seconded by Mr. Glahn) the recommendation from the Finance Committee to accept Alternate #8, on the administration’s recommendation of Siemens for the controls for the HVAC systems at all three (3) new schools, in the amount of \$569,100.

Mr. Dunn noted that the final amount of the awarded contract to Harvey Construction would be \$40,742,800.

Mr. Dunn reviewed the upcoming events for the Board:

- Letter of Intent to be received by 12/22/10
- Preconstruction meetings
- District presentation on management of the construction process and the team
- Abutter meetings – all three (3) sites
- Community Outreach – introduction of the general contractor
- Schedule of monthly meetings to track the construction and financial progress of the project (Capital Facilities +/- School Board meetings).
- Radio and TV programs
- Website

Mr. Glahn commented that the Board is at an exciting time, the result of years of hard work. He thanked previous Boards and the present Board members for all of their time, research and efforts on this elementary consolidation project. Mr. Glahn also thanked the Administration for its excellent work on the project and taking on the equivalent of another job in addition to the daily demands of the School District. Other Board members agreed with Mr. Glahn and thanked all who have been involved currently and over the years.

Ms. Ardinger called for a motion to adjourn, as there was no further discussion.

The Board voted 9–0 (motioned by Dr. Fleming, seconded by Mr. Glahn) to adjourn.

The meeting was adjourned at 7:45 pm.

Respectfully submitted,

Clint Cogswell, *Secretary*