

Concord School District
Special Board Meeting
June 17, 2019

Board members present: Tom Croteau, Liza Poinier, Danielle Smith, Pam Wicks, Jim Richards, Nancy Kane, Chuck Crush

Board member absent: Barbara Higgins, Jennifer Patterson

Administrators: *Superintendent* Terri Forsten, *Business Administrator* Jack Dunn

Board Vice President Tom Croteau called the meeting to order at 5:35 p.m. The purpose of the meeting was to review and accept the sale of the bond to support the roof projects.

Business Administrator Jack Dunn reviewed the roofing project that the District needed the bond to support. The presentation included pictures of the roofs at Concord High School and Broken Ground School that will be replaced.

Mr. Dunn also reviewed the bids received on the bond sale. The District rating is very strong and served the District well in this process; the rating is AA-.

Mr. Croteau referred to the public notice that was shared with the Board in the Superintendent's weekly letter. Notice of the public meeting was also posted on the website and on the Central Office door.

Mr. Dunn received competitive bids from bond underwriters on June 13, 2019, for a \$4,240,000, 10-year general obligation bond issue. UBS financial Services Inc. was the winning bidder on the bonds, with an average interest rate of 1.513%. The District received a total of four bids on the bonds. Bond proceeds will be used to finance school roof repair projects.

Prior to the sale, S&P Global Ratings, a municipal bond credit rating agency, affirmed the District's bond rating of 'AA-'. The rating agency cited the District's stable local economy with good incomes, a very diverse property tax base coupled with extremely strong market value per capita, strong finances, and low debt as positive credit factors.

The bids for the bonds were accepted at the offices of the District's Financial Advisor, Hilltop Securities Inc., at 54 Canal Street in Boston, Massachusetts.

Additional questions were asked by Board members regarding the annual payments associated with the bond, what the District would do if there were remaining funds when the project is complete, and financial planning related to bond purchases.

Mr. Croteau read the following motion provided by bond counsel for the Board's consideration.

"Voted: that the sale of the \$4,240,000 General Obligation School Bonds of the District dated June 26, 2019 (the "Bonds"), to UBS Financial Services Inc. at the price of

\$5,003,721.45 and accrued interest is hereby approved and confirmed. The bonds shall be payable on June 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

| <u>Year</u> | <u>Amount</u> | <u>Interest Rate</u> | <u>Year</u> | <u>Amount</u> | <u>Interest Rate</u> |
|-------------|---------------|----------------------|-------------|---------------|----------------------|
| 2020 | \$425,000 | 5.00% | 2025 | \$425,000 | 5.00% |
| 2021 | 425,000 | 5.00 | 2026 | 425,000 | 5.00 |
| 2022 | 425,000 | 5.00 | 2027 | 425,000 | 5.00 |
| 2023 | 425,000 | 5.00 | 2028 | 420,000 | 5.00 |
| 2024 | 425,000 | 5.00 | 2029 | 420,000 | 5.00 |

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated June 10, 2019, and a final Official Statement dated June 13, 2019 (the "Official Statement"), each in such form as may be approved by the District Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the District Treasurer and the Board of Education be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the District, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that all things heretofore done, and all action heretofore taken by the School Board and its officers and agents in its authorization of the projects and their financing are hereby ratified, approved and confirmed.

Further Voted: that we authorize and direct the District Treasurer to establish post-issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the District Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and to comply with relevant securities laws.

Further Voted: that each member of the School Board, the District Clerk and the District Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes."

Mr. Croteau called for a roll call vote. Each Board member present supported the vote by verbally agreeing to the vote.

The Board voted 7-0 by roll call to approve the above motion as read (motioned by Mr. Croteau, seconded by Pam Wicks).

Mr. Dunn asked Board members present to sign the required paperwork, and highlighted the Board's unique governance that made this bond process manageable and flexible.

The Board voted 7-0 to adjourn (motioned by Nancy Kane, seconded by Jim Richards).

The meeting was adjourned at 5:53 p.m.

Respectfully submitted,

Jim Richards, *Secretary*

Terri Forsten, *Recorder*