Concord School District
High School Bullying Reporting Form

The School Board is committed to providing all pupils a safe and secure school environment. Conduct constituting bullying and/or cyberbullying will not be tolerated and is hereby prohibited. This is a form to report bullying that occurred on school property; at a school-sponsored event either on or off-campus; on a school bus; or on the way to and/or from school. This form should be completed and returned to the building Principal or other administrator. Contact the school for additional information or assistance.

Today’s date: _______________________

Person reporting the incident:
Name: ______________________________ Telephone: __________________________

Place an X in the appropriate box:

☐ Student       ☐ Student (witness/bystander)
☐ Parent(s)/guardian(s)  ☐ School staff member
☐ Other (please state: __________________________

Information about alleged incident:
1. Name of student who was bullied: __________________________ Age: __________

2. Name(s) of alleged offenders: __________________________ Age: __________
   __________________________ Age: __________
   __________________________ Age: __________

3. Date(s) on which the incident occurred: __________________________

4. Place an X next to the statement(s) that best describe what happened (choose all that apply):
   ☐ Any bullying that involves physical aggression
   ☐ Getting another person to hit or harm the student
   ☐ Teasing, name-calling, critical remarks or threats
   ☐ Demeaning and making jokes about the alleged victim
   ☐ Rude or threatening gestures
   ☐ Intimidating, extorting or exploiting
   ☐ Spreading harmful rumors or gossip
   ☐ Electronic communication (specify) __________________________
   ☐ Other (specify) __________________________
5. Where did the incident happen?

☐ On school property
☐ On a school bus
☐ At an off-campus school-sponsored activity
☐ On the way to/from school
☐ Off-campus (specify) ____________________________

6. Were there any other witnesses present, and if so, who were they?

Name: ____________________________ ☐ Student ☐ Staff ☐ Other

Name: ____________________________ ☐ Student ☐ Staff ☐ Other

Name: ____________________________ ☐ Student ☐ Staff ☐ Other

7. Describe the incident in your own words, to the best of your ability. Include the names of the people involved, what occurred and what each person did and said, including specific words used. Please use additional paper, if necessary.

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August 9, 2019