

Concord School District Policy #722

Lunch Pre-Payment

The School Board will offer parents a prepayment plan for all meals and snacks at all levels of the District (elementary, middle and high school). The plan is not intended as a credit plan that would bill parents after the meals and snacks have been provided. To facilitate prepayment, the Board will offer a variety of prepay options for parents: cash or check may be delivered to the school cafeteria or mailed to the Food Service office. Credit card payment may be made by phone call to the Food Service office. Online access to the accounts balances and payments will be available beginning in school year 2006–07.

Elementary parents will be notified of their children’s account balance weekly via notices sent home from the school. The District will continue to provide elementary students with a regular meal for the first week in which the parent fails to update his/her child’s prepayment account. If the parent fails to respond, his/her child will be offered an alternative meal. The alternative meal will continue until payment arrangements are made with the Food Service office.

Middle and high school students are not allowed to charge any meals or snacks but will also be offered an alternative meal, if their parents have not provided for their meal.

If, on the final day of the school year, the parent’s account is past due for 2 weeks or more, the parent will be notified via mail and asked to bring the account current. The parent will have 30 days to make final payment. If the parent has not made payment or payment arrangement with the Food Service office, the District may insert its right to pursue legal remedies.

Adopted November 6, 2006